



GOVERNMENT OF TELANGANA
DEPARTMENT OF HORTICULTURE

SOCIETY FOR HORTICULTURE NURSERIES (SHN)

EXPRESSION OF INTEREST (EoI)

for engaging of Chartered Accountants firm / Audit firm for
conducting of statutory Audit for SHN for the financial
years 2022-23, 2023-24 & 2024-25

Applications of Expression of Interest (EoI) will be received from	-	05.05.2025 from 10:30 AM onwards
Last date for submission of application for Expression of Interest	-	22.05.2025 up to 05:00 P.M.
Opening of applications Date & Time	-	23.05.2025 at 03:00 P.M

Venue - O/o Director of Horticulture, TG, Hyd.,

Application form for EoI along with all the enclosures may be downloaded from the Website : www.horticulture.tg.nic.in
Contact No: **8977714463**

NOTICE - INVITING EXPRESSION OF INTEREST (EOI)

Inviting of Chartered Accountants firm / Audit firm for conducting the statutory audit for Society for Horticulture Nurseries (SHN), for (3) years i.e., 2022-23, 2023-24 & 2024-25.

- Inviting the Expression of Interest (Eoi) from the interested registered Chartered Accountants firm / Audit firm to conduct the statutory audit for the accounts maintained in HFs, CoEs & Commercial Nursery, Hyd., and Head office under SHN for (3) years i.e., 2022-23, 2023-24 & 2024-25.
- The interested Chartered Accountants firm / Audit firm may submit their application for Expression of Interest (Eoi) in the prescribed proforma along with Specific instructions, Terms & Conditions, List of HFs, CoEs, Commercial Nursery, Hyd., and Head office under SHN, Details of Chartered Accountant firms for the Statutory audit assignment of SHN in Annexure – I and Application – Financial Bid for conducting Statutory Audit of Accounts of SHN in Annexure – II.
- The sealed Eoi may be submitted in one big envelope superscripting “*Society for Horticulture Nurseries (SHN) – Inviting Expression of Interest (Eoi) for conducting audit from Chartered Accountants firm / Audit firm*” containing two separate sealed envelopes, one for “*Details of Chartered Accountant firms for the Statutory audit assignment of SHN*” and another for “*Application – Financial Bid for conducting Statutory Audit of Accounts of SHN*” superscripting as such and addressed to the Director of Horticulture / Secretary, Society for Horticulture Nurseries (SHN), Department of Horticulture, Public Gardens, Nampally, Hyderabad – 500004.
- Envelope with the tittle having “*Details of Chartered Accountant firms for the Statutory audit assignment of SHN*” must contain prescribed Proforma as per Annexure-I with all relevant documents. Envelope with the tittle having “*Application – Financial Bid for conducting Statutory Audit of Accounts of SHN*” must contain only the financial bid format as per Annexure-II. The financial bid shall include professional fee/charges for all services and the SHN will not accept any claim other than professional fee/charges etc. specified in Eoi.
- The interested Chartered Accountants firm / Audit firm are advised to read carefully the entire Eoi document before submitting their Eoi and the Eoi documents not received in prescribed format and / or are found to be incomplete in any respect will be summarily rejected.

Information about Society for Horticulture Nurseries (SHN) to Chartered Accountants firm / Audit firm for statutory audit in Department of Horticulture, Telangana.

About Society for Horticulture Nurseries (SHN):

- The **Horticulture Farms (HFs)** and **Centres of Excellence (CoEs)** are established with an objective to produce superior quality plant material for supply to the farmers, under departmental schemes & Government programmes and to serve them as demonstration cum training centers for the farmers.
- The HFs & CoEs are monitored under **SOCIETY FOR HORTICULTURE NURSERIES (SHN)** which was registered on 20th June 2015.
- The HFs & CoEs are sustaining on their own income i.e., from the sale proceeds of the plant material and usufructs.
- The funds towards production of plant material, general maintenance (Watch & Ward) and Scion block maintenance & other miscellaneous expenditure at HFs & CoEs are being released to the concerned DH&SOs / Asst. Secys of SHN, ADHs of CoEs and Asst. Secy, SHN of Commercial Nursery, from the sale proceeds realized from the produced plant material and auction amounts of the usufructs, which are remitted to the Secretary, SHN Account, maintained at Head office.
- The Accounts of the Secretary, SHN Account is maintained by the Accounts Officer (SHN) in the O/o Director of Horticulture, Hyderabad.
- The Accounts of the Asst. Secys of SHN Accounts are maintained in the Districts i.e., in the O/o DH&SOs / Asst. Secys of SHN concerned.

List of Horticulture Farms (HF), Centres of Excellence (CoEs), Commercial Nursery, Hyd., and Head office under Society for Horticulture Nurseries (SHN) - statutory audit to be conducted by the Chartered Accountants firm / Audit firm

Sl. No	Name of the HF & CoEs	Name of the District	Purpose for which funds released & audit to be taken up		
			2022-23	2023-24	2024-25
1	2	3	4	5	6
A	Society for Horticulture Nurseries (SHN)				
1	Head office		Accounts maintained for all transactions under SHN		
B	Functional Farms				
2	Garimellapadu	Bhadradi Kothagudem	Production & Maintenance	Maintenance	
3	CSG, Aswaraopeta		Production & Maintenance	Production & Maintenance	Production & Maintenance
4	Achyuthapuram		Production & Maintenance	Production & Maintenance	Production & Maintenance
5	Chegomma	Khammam	Production, Maintenance	Production, Maintenance	Production, Maintenance
6	Vikarabad	Vikarabad	Production, Maintenance	Production, Maintenance	Production, Maintenance
7	Rukmapur	Karimnagar	Maintenance	Production & Maintenance	Production, Maintenance
8	Pillalamarri	Mahabubnagar	Maintenance	Production & Maintenance	Production, Maintenance
9	Malthumeda	Kamareddy	Maintenance	Production & Maintenance.	Maintenance
10	Gudipeta	Mancherial	Maintenance	Maintenance	Maintenance
11	Kannala		Maintenance	Production & Maintenance	Maintenance
12	Jaipur		Maintenance	Production & Maintenance	Maintenance
13	Mudgal	Nirmal	Maintenance	Production & Maintenance	Maintenance
14	HNTC, Adilabad	Adilabad	Maintenance	Maintenance	Maintenance
15	Commercial Nursery	Government Gardens	-	Production & Maintenance	-
C	Non Functional Farms				
16	Incherla	Mulugu	-	-	-
17	Chikili	Nizamabad	-	-	-
18	Nathnaipally	Medak	-	-	-
19	Sathnala	Adilabad	-	-	-
20	Haveli, Ghanpur	Medak	-	-	-
D	Centres of Excellence (CoEs)				
21	CoE, Jeedimetla	Medchal	Production, Procurement of plants & Maintenance	Production, Procurement of plants & Maintenance	Production, Procurement of plants & Maintenance
22	CoE, Mulugu	Siddipet	Production, Procurement of plants & Maintenance	Production, Procurement of plants & Maintenance	Production, Procurement of plants & Maintenance

The audit has to be conducted on all transactions pertaining to SHN at HF, CoEs, Commercial Nursery and Head office of DoH, TG, Hyd.,

Terms and Conditions

- 1) The Application for the Expression of Interest should reach in between **05.05.2025 to 22.05.2025 by 05:00 P.M. in the Farm section, O/o DoH, TG, Hyd.,**
- 2) Application fee **Rs.500/- (Non-refundable)** has to be paid in the form of **DD** in favour of **Secretary, Society for Horticulture Nurseries (SHN).**
- 3) EMD of **Rs.10,000/- (Refundable)** has to be paid in the form of **DD** in favour of **Secretary, Society for Horticulture Nurseries (SHN).**
- 4) Applications duly signed shall only be considered.
- 5) Application for the Expression of Interest of any individual is not transferable.
- 6) This Application shall contain (2) Annexures i.e.,
 - i. *Details of Chartered Accountant firms for the Statutory audit assignment of SHN – Annexure – I.*
 - ii. *Application – Financial Bid for conducting Statutory Audit of Accounts of SHN – Annexure – II*
- 7) Applications without required information or enclosures are liable to be rejected.
- 8) Invitation of Applications for 'Expression of Interest' shall not confer any right to the individuals to insist for work orders. The agencies shall be approved as per the rules in vogue.
- 9) Incomplete application and conditional offers submitted shall be summarily rejected.
- 10) It would be deemed that, the applicants have made a complete and careful study of this application for Expression of Interest.
- 11) All disputes and differences that arise are subject to the Jurisdiction of the Courts at Hyderabad only.
- 12) The Director of Horticulture, T.G, Hyd., (or) his / her nominee reserves the right to accept, reject (or) cancel the application for Expression of Interest at any time without assigning any reasons thereof.
- 13) The decision of the Director of Horticulture, T.G, Hyd., will be final and binding and no further correspondence will be entertained.
- 14) The Department of Horticulture shall have the right to cancel the work order issued to the firm, if the firm has not taken up the work in satisfactory mode or completed the audit with in the scheduled period.

15)The applicant should sign on each paper and affix the seal with date

16)Check List for submission of applicants (Please put a (√) tick mark).

- a) Document (FRN) of Registration of firm.
- b) Copy of PAN Card
- c) DD for Application fee
- d) DD for EMD

17)The Chartered Accountants firms / Audit firms has to complete the work and submit the report within the prescribed time. i.e., 5 months period from the date of issue of work order.

18)After the closing date of applications i.e., Dt:22.05.2025, the applications will be opened on Dt:23.05.2025 by 03:00 P.M. Therefore, the firms are requested to participate on scheduled date.

19)For further information **please contact no. 8977714463.**

I have read and understood all the terms and conditions laid down in the application for the Expression of Interest and abide to them.

Signature of the Partner
With name and Firm seal

**Details of Chartered Accountant firms / Audit firms for the
statutory audit assignment of SHN for the Financial years 2022-23,
2023-24 & 2024-25**

1	Name of the Chartered Accountants firms / Audit firms (Firm Name)	:	
2	Registered No.	:	
3	Details of Applicant	:	
	a) Name or Names of the Partners (or) Associates	:	
	b) Address	:	
	c) Phone No.	:	
	d) Mobile No.	:	
	e) Email Address	:	
4	Applicant need to enclose the following documents	:	
	a) PAN Card (Self attested Copy)	:	
	b) Document of Registration of firm (FRN)	:	
	c) DD No. & Date for Application fee	:	
	d) EMD No. & Date for Application fee	:	

Signature of the Partner
With name and Firm seal

**Application – Financial Bid for conducting Statutory Audit of
Accounts of SHN for the Financial Years 2022-23, 2023-24 &
2024-25**

The interested Chartered Accountants firm / Audit firm has to quote their professional fee for statutory audit for the Financial Years **2022-23, 2023-24 & 2024-25** in the following format:

Sl. No	Particulars	Amount (Rs.)
A	Professional fee for Statutory audit for the Financial Year 2022-23	
	CGST @ 9%	
	SGST @ 9%	
	Sub Total - A	
B	Professional fee for Statutory audit for the Financial Year 2023-24	
	CGST @ 9%	
	SGST @ 9%	
	Sub Total - B	
C	Professional fee for Statutory audit for the Financial Year 2024-25	
	CGST @ 9%	
	SGST @ 9%	
	Sub Total - C	
	Total (A+B+C)	

Total (Professional fee in words) _____

Signature of the Partner
With name and Firm seal