
**Request for Proposal for Selection of
Consultant for Project Management
Consultancy (PMC) Services for Setting up of
Irradiation Unit and allied facilities**

Telangana Horticulture Development Corporation Limited

**Department of Horticulture,
Red Hills, Hyderabad, Telangana**

Email: tshorti.corp2016@gmail.com

Phone No. 8977714156

Disclaimer

This Request for Proposal (RFP) is issued by the **Telangana Horticulture Development Corporation Limited** (hereinafter referred to as “**TGHDCL**” or “**Client**”), **Hyderabad, Telangana**. This RFP is neither an agreement nor an offer by the **TGHDCL** to the prospective bidders or any third party. The purpose of this RFP is to provide interested parties with information to facilitate the formulation of their bid pursuant to this RFP. While the information in this RFP has been prepared in good faith, it does not support to be comprehensive or to have been independently verified. Neither **TGHDCL** nor any of its officers, employees or consultants, accept any liability or responsibility for the accuracy, reasonableness or completeness, or for any errors, omissions or mis-statements, negligent or otherwise, relating to the proposed assignment, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP or on which this RFP is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed. It does not claim to contain all the information that a recipient may require for the purposes for making a decision for participation in this selection process. Each bidder must conduct its own analysis of the information contained in this RFP to correct any inaccuracies therein and is advised to carry out its own investigation into the proposed assignment, the regulatory regime which applies thereto and by and all matters pertinent to the project and to seek its own professional advice on the legal, financial and regulatory consequences of entering into any agreement or arrangement relating to the project. This RFP includes certain statements, information, projections and forecasts with respect to the proposed assignment. Such statements, information, projections and forecasts reflect various assumptions made by **TGHDCL** may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this RFP is, or should be relied on as, a promise, representation or warranty. If no intimation is received within the last date for submission of Pre-Bid queries, it shall be considered that the RFP Documents received by the Bidder is complete in all respects and that the bidder is fully satisfied with the RFP Documents. No extension of time shall be granted to any Bidder for submission of its Proposal on the ground that the Bidder did not obtain the complete set of the RFP document. **TGHDCL** reserves the right in its sole discretion, without any obligation or liability whatsoever, to accept or reject any or all of the proposals at any stage of the RFP process without assigning any reasons. **TGHDCL** shall be the sole and final authority with respect to the selection of a consultancy firm for the purpose through this RFP.

TABLE OF CONTENTS

S.No.	Particulars	Page no
1	Data Sheet	4
2	Check list	6
3	Section I- Letter of Invitation	8
4	Section II – Information to Bidders	9
	A. General Provisions	9
	2.1 Definition	9
	2.2 Introduction	10
	2.3 Conflict of interest	10
	2.4 Corrupt and Fraudulent Practices	11
	2.5 Eligibility Criteria	11
	2.6 Manpower Requirement	14
	B. Preparation of proposal	15
	2.7 General Considerations	15
	2.8 Material Deficiencies	15
	2.9 Cost of Preparation of Proposal	15
	2.10 Bid Processing Fee	15
	2.11 Earnest Money Deposit	15
	2.12 Exemption of Bid Processing Fee and EMD	15
	2.13 Performance Security	16
	2.14 Language	16
	2.15 Documents comprising the proposal	16
	2.16 Restriction of multiple proposals	16
	2.17 Proposal Validity	16
	2.18 Submission of Financial Quote / price bid	16
	2.19 Arbitration	17
	2.20 Jurisdiction	17
	2.21 Force Majeure	17
	2.22 Reservation of rights	18
5	Section III – Criteria for evaluation	19
	3.1 Technical Evaluation	19
	3.2 Evaluation of Financial proposal	20
	3.3 Combined and Final Evaluation	20
	3.4 Award of Contract	21
6	Section IV – Fraud and corrupt practice	22
7	Section V – Technical proposal – Standard Forms	24
	Annexure-1 Cover letter	24
	Annexure-1 Form-1 Bidder Profile	26
	Annexure-1 Form-2 Self-Declaration for Not Black Listed	29
	Annexure-1 Form-3 Turnover Certificate	30
	Annexure-1 Form-4 Networth Certificate	31
	Annexure-1 Form-5 Details of Employees working	32
	Annexure-1 Form-6 Power of Attorney for Bidders (Other than consortium)	33

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

S.No.	Particulars	Page no
	Annexure-1 Form-7 Format for MOU for Consortium	35
	Annexure-1 Form-8 Format for Power of Attorney for Signing the Proposal for Consortium	37
	Annexure-1 Form-9 Format for Power of Attorney for Lead Member of Consortium for Consortium	39
	Annexure-1 Form-10 Format for Board Resolution for Companies / Firms for Consortium and Undertaking for Consortium Members / Firms	42
	Annexure-2 Relevant Project Experience details	45
	Annexure-3 Project Team Structure	46
	Annexure-4 CVs of Proposed team	47
	Annexure-5A Undertaking for availability	49
	Annexure-5B Declaration for Engagement of External Part-Time Experts	50
	Annexure-6 Understanding of the Project, Approach and Methodology	52
	Annexure 7 -Financial Proposal – Form 1 - Price Bid Form	53
7	Section VI – Terms of Reference (ToR)	55
8	Frequently asked Questions (FAQs)	67

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

DATA SHEET

1	Tender Inviting Authority	VC&MD, TGHDCCL, Hyderabad
2	Designation & Address	The Joint Director (MIDH), Office of VC&MD, TGHDCCL, Redhills, Hyderabad
3	Name of Work	Project Management Consultancy (PMC) Services for Setting up of Irradiation Unit and allied facilities at 132/1/P, 132/2/P, Thumukunta Village, Shamirpet Mandal, Medchal-Malkajgiri District, Telangana
4	Project Cost	Rs. 24,80,00,000/- (Rs Twenty Four Crores and Eighty lakh only)
5	Type of Tender / Bid	Open E-Tender on TGeGP
6	Type of Contract	Consultancy Contract
7	Consortium to be allowed	Yes
8	Sub-contracting is allowed	No
9	Mode of Selection	Quality Cum Cost Based Selection (QCBS)
10	Date of Issue of RFP	11:00 Hrs on 22 nd September 2026
11	Last Date of Receipt of Pre-Bid Query	16:00 hrs on 26 th September 2026
12	Date of Pre-Bid Meeting	11:30 hrs on 28 th September 2026
13	Response to Pre- Bid queries	17:00 hrs on 29 th September 2026
14	Address of Pre-Bid Meeting	Department of Horticulture, Public Gardens, Hyderabad, Telangana and Virtual Online link will be uploaded in Horticultureh Department Portal www.horticulture.tg.nic.in
15	Last Date and Time of Submission of Proposal (Proposal Due Date)	14:00 hrs on 22 nd October 2026 (Changes, if any, to the Proposal Due Date shall be uploaded in the form of Corrigendum on eTender Portal (https://tender.telangana.gov.in) and also in Horticulture Department Portal www.horticulture.tg.nic.in
16	Opening of Technical Proposal	15.00 hrs on 22 nd October 2026 (Changes, if any, to the Proposal opening Date and Time shall be uploaded in the form of Corrigendum on eTender Portal (https://tender.telangana.gov.in) and also in Horticulture Department Portal www.horticulture.tg.nic.in
17	Technical Presentation by Bidders	To be communicated to all Qualified Bidder(s)
18	Date of Opening of Financial Proposals	To be communicated to Technically Qualified Bidder(s)
19	Validity of Proposal	90 days from Proposal Due Date
20	Proposal Language	English

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

21	Proposal Currency	INR	
22	Duration of PMC Services	PMC will be co-terminus with the project. Thus, the PMC would be required till completion and handing over the project to TGHDCCL or Agency designated by TGHDCCL	
23	Bid Processing Fee	Non-Refundable Fee of Rs. 11800/-. Payment through Demand Draft in favour of VC&MD, TGHDCCL payable at Hyderabad or RTGS to the bank account given at point no: 26 of Data Sheet of this RFP. The bidder should submit the Original DD to TGHDCCL, Hyderabad by with in 3 days of the last date of submission of bid as mentioned in Data Sheet.	
24	Earnest Money Deposit (EMD)	Refundable amount of INR 5,00,000/- (through RTGS/ Online Transfer to the bank account given at point no: 26 of Data sheet of this RFP	
25	Performance Security	5% of the Professional fee quoted by the Bidder. The Amount is payable by Successful bidder before the signing of the agreement in the form of Irrevocable bank guarantee for a period of 27 months.	
26	Account details for Bid Processing Fee and EMD	Account Name	Telangana State Horticulture Development Corporation Ltd
		Account Number	013910100081969
		Bank Name	Union Bank of India
		Branch Name	Gagan Mahal Branch, Hyderabad
		IFSC code	UBIN0801399

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CHECK LIST

Sl. No.	Section of Proposal	Document
1	Covering & Authorization Documents	1. Cover Letter as per Annexure-1 2. Bidder Profile including details of Bid Processing Fee and EMD as Annexure-1 - Form 1 3. Declaration of non-blacklisting Annexure-1-Form 2 4. Employees working as per Annexure-1 Form 5 5. Power of Attorney for bidders (Other than consortium) as per Annexure-1 – Form – 6 6. Format for MOU for Consortium as per Annexure-1 – Form – 7 7. Format for Power of Attorney for Signing the Proposal for Consortium as per Annexure-1 – Form – 8 8. Format for Power of Attorney for Lead Member of Consortium for Consortium as per Annexure-1 – Form – 9 9. Format for Board Resolution for Companies / Firms for Consortium and Undertaking for Consortium Members / Firms as per Annexure-1 – Form – 10
2	Legal & Statutory Documents	1. Certificate of Incorporation / Registration / any other 2. Memorandum & Articles of Association /Partnership Deed / any other 3. PAN Card Copy 4. GST Registration Certificate 5. Audited balance sheets for last 5 Financial years
3	Financial Documents	1. Audited Financial Statements for last 5 Financial Years 2. CA Certificate for Turnover as per Annexure 1 – Form - 3 3. CA Certificate for Net Worth as per Annexure 1 – Form - 4
4	Technical Qualification Documents	1. Relevant Project Experience Details (As per format in Annexure 2) 2. Work Completion Certificates from Clients and /or Copies of Work Orders / Agreements as attachment to Annexure 2
5	Key Personnel Details	1. Proposed Team Structure as per Annexure 3 2. CVs of Proposed Team (signed by the individual and authorized signatory) as per Annexure 4 3. Undertaking of Availability of Key Personnel as per Annexure 5 A

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

		4. Engagement of External Part-Time Experts as per Annexure 5 B
6	Technical Proposal Documents	A Brief Note covering the below point as per Annexure 6 1. Understanding of the Project 2. Approach & Methodology 3. Work Plan & Activity Schedule 4. Deployment Plan of Manpower 5. Risk Assessment & Mitigation Strategy 6. Quality Assurance Plan 7. Statutory Compliance Strategy (AERB / Fire / Electrical / etc.)
7	Financial Proposal	The consultancy fee to be quoted as per format given in Tender document
8	RFP document	1. Duly signed RFP document (each page)

SECTION I – Letter of Invitation

Telangana Horticulture Development Corporation Limited (hereinafter referred to as “**TGHDCL**” or “**Client**”), **Hyderabad, Telangana** invites proposals from eligible bidders / consultancy firms for “Selection of Project Management Consultant for Setting up of Irradiation Unit and allied facilities at 132/1/P, 132/2/P, Thumukunta Village, Shamirpet Mandal, Medchal-Malkajgiri District, Telangana.”

A bidder/ consultancy firm will be selected by Quality and Cost Based Selection (QCBS Selection) procedure as prescribed in the RFP document. The Scope of Service (ToR) to be provided by Project Management Consultant is provided in Section VI.

The Proposal is to be submitted on Telangana Government e-Marketplace portal.

The last date and time for submission of proposal complete in all respects and the date of opening of the technical proposal is as mentioned in the Data Sheet. Representatives of the bidders/ consultancy firms may attend the meeting with a due authorization letter on behalf of the bidder/ consultancy firm.

The RFP includes the following documents:

Section 1 - Letter of Invitation
Section 2 – Information to Bidders
Section 3 – Criteria for evaluation
Section 4 – Fraud and corrupt practice
Section 5 - Technical Proposal - Standard Forms
Section 6 - Terms of Reference

The Proposal will be rejected if the Consultant has submitted a conditional Proposal and/or the specifications of the terms to be supplied do not comply with RFP.

Selection of the Consultant shall be through the Selection Process specified in this RFP. Consultants shall be deemed to have understood and agree that no explanation or justification for any aspect of the Selection Process will be given and that the Client's decisions are without any right of appeal whatsoever.

Details on the proposal's submission date, time and address are provided in Data Sheet.

Sd/-

The VC & Managing Director
Telangana Horticulture Development Corporation Limited
Redhills, Hyderabad
Telangana

SECTION II – Information to Bidders (ITB)

A. General Provisions

2.1 Definition:

S.No.	Particular	Definition
i	Affiliate(s)	"Affiliate(s)" means an individual or an entity that directly or indirectly controls, is controlled by or is under common control with the Consultant
ii	Applicable Law	"Applicable Law" means the laws and any other instruments having the force of law in the Client's country, or in such other country as may be specified in the Data Sheet, as they may be issued and in force from time to time.
iii	Bidder	"Bidder" an eligible individual, firm, company, organization, or agency submitting a bid
iv	Client	"Client" means the implementing agency that signs the Contract for the Services with the Selected Consultant.
iv	Consortium	"Consortium" means group of entities coming together to implement the Project
v	Consultant	Consultant" means the consultant which is a legally established professional consulting firm or an entity that may provide or provides the Services to the Client under the contract"
vi	Contract	"Contract" means a legally binding written agreement signed between the Client and the Consultant and includes all the attached documents that may form part of the agreement.
vii	Data Sheet	"Data Sheet" means an integral part of the RFP, which document contains the complete information.
viii	Day	"Day" means a calendar day.
ix	Expert	"Experts" means, collectively, Key Experts, Non-Key Experts, or any other personnel of the Consultant, Sub-consultant.
x	Government	"Government" means the government of the Client's country.
xi	GoTG	"GoTG" means the Government of Telangana
xii	Gol	"Gol" means the Government of India.
xiii	ITB	"ITB" (this Section II of the RFP) means the Instructions to Bidder that provides with all information needed to prepare their Proposals.
xiv	Lol	"LOI" (this Section 1 of the RFP) means the Letter of Invitation being sent by the Client.
xv	Proposal	"Proposal" means the Technical Proposal and the Financial Proposal of the Consultant.
xvi	RFP	"RFP" means the Request for Proposal prepared by the Client for the selection of consultants.
xvii	Services	"Services" means the work to be performed by the Consultant pursuant to the Contract.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

xviii	Sub-Consultant	"Sub-consultant" means an entity to whom the Consultant intends to subcontract any part of the Services while remaining responsible to the Client during the performance of the Contract.
xix	ToR	"TOR" (Section VII of this RFP) means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Client and the Consultant, and expected results and deliverables of the assignment

2.2 Introduction

M/s. Telangana Horticulture Development Corporation Limited (TGHDC), functioning under the Horticulture department, Govt of Telangana proposes to setup Irradiation Unit and allied facilities at 132/1/P, 132/2/P, Thumukunta Village, Shamirpet Mandal, Medchal-Malkajgiri District, Telangana in a land extent of Ac.6.00 acres. The estimated cost of the project is Rs. 24.80 Crore. The products proposed to process are Fruits & vegetables, Grains, pulses and Herbal Products. The installed capacity of the plant is 1000 kilo Curie Irradiation Plant, 10TPH Hot Water Treatment Plant and 500MT Cold Storage.

2.3 Conflict of Interest

- 2.3.1 The Consultant is required to provide professional, objective, and impartial advice, at all times holding the Client's interest's paramount, strictly avoiding conflicts with other assignments or its own corporate interests and acting without any consideration for future work.
- 2.3.2 The Consultant has an obligation to disclose to the Client any situation of actual or potential conflict that impacts its capacity to serve the best interest of its client. Failure to disclose such situations may lead to the disqualification of the Consultant or the termination of its Contract and/or sanctions by TGHDC.
- 2.3.3 Without limitation on the generality of the foregoing, and unless stated otherwise in the **Data Sheet**, the Consultant shall not be hired under the circumstances set forth below:

a. Conflicting activities	Conflict between consulting activities and procurement of goods, works or non-consulting services: a bidder that has been engaged by the Client to provide goods, works, or non-consulting services for a project, or any of its Affiliates, shall be disqualified from providing consulting services resulting from or directly related to those goods, works, or non-consulting services. Conversely, a bidder hired to provide consulting services for the preparation or implementation of a project, or any of its Affiliates, shall be disqualified from subsequently providing goods or works or non-
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	consulting services resulting from or directly related to the consulting services for such preparation or implementation.
b. Conflicting assignments:	Conflict among consulting assignments: a bidder (including its Experts and Sub-consultants) or any of its Affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the bidder for the same or for another Client.
c. Conflicting relationships:	Relationship with the Client's staff: a bidder (including its Experts and Sub-consultants) that has a close business or family relationship with a professional staff of the of the Client who are directly or indirectly involved in any part of (i) the preparation of the Terms of Reference for the assignment, (ii) the selection process for the Contract, or (iii) the supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Client throughout the selection process and the execution of the Contract.
d. Unfair Competitive Advantage	Fairness and transparency in the selection process require that the bidder or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to the assignment in question. To that end, the Client shall indicate in the Data Sheet and make available together with this RFP all information that would in that respect give the bidder any unfair competitive advantage over competing consultant.

2.4 Corrupt and Fraudulent Practices

- 2.4.1 The Client requires compliance with its policy in regard to corrupt and fraudulent practices as set forth in Section IV.
- 2.4.2 In further pursuance of this policy, Consultant shall permit and shall cause its agents, Experts, Sub-consultants, services providers, or suppliers to permit the Client to inspect all accounts, records, and other documents relating to the submission of the Proposal and contract performance (in case of an award), and to have them audited by auditors appointed by the TGHDC.

2.5 Eligibility Criteria

Each bidder will be assessed based on the following pre-qualification criteria before proceeding for Technical Evaluation. Only bidders qualified as per Eligibility criteria shall be considered for technical evaluation. The bidder is required to produce the copies of the required

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

supportive documents/information as part of their technical proposal failing which the proposals will be rejected.

Sl. No.	Eligibility Criteria	Supporting Documents
1	Eligible Entity: The bidders / Consortium members should be a registered legal entity (Proprietary / Partnership / Limited Liability Partnership / Pvt Ltd / Public Ltd / Society / Trust) in India	Certificate of Incorporation, AOA, MoA / Registration & By laws / any other relevant document along with PAN, GST registration certificate
2	Consultancy experience: The bidders / Consortium members should have experience of providing Consultancy under any Central/State Government organization, PSU, or private party in India in last 5 years.	Copies of Audited Balance Sheets of all 5 years
3	Blacklisting: The bidders / Consortium members its affiliate(s) should not have been barred or blacklisted by any government or government instrumentality in India or in any other jurisdiction to which such entity or its Affiliates belong or in which they conduct their business, from participating in any project or being awarded any contract in last 5 years from the Proposal Due Date, such Bidder will not be eligible to submit a Proposal. If the Client subsequently finds that a Bidder or any of its Affiliates is so barred, then the Client may disqualify the Bidder and reject its Proposal.	Self-declaration on the letter head of the company by the authorized signatory as per the given format.
4	Resources Strength: Essential: The Bidders / Consortium members shall have a minimum of 10 permanent employees as on the date of publication of this RFP. Desirable: The Bidders / consortium members have at least 5 contractual employees as on the date of publication of this RFP.	Self-declaration on the letter head of the company by the authorized signatory as per the given format.
5	Turnover: The Average Annual Turnover of the bidders	Audited financial statements for each of the preceding three

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

	/consortium members from Consultancy services from the last three financial years 2022-23, 2023-24 & 2024-25 shall be a minimum of Rs. 100 Lakhs (Indian Rupees One Hundred Lakhs).	financial years. CA Certificate describing the average annual Turnover as per the format given.
6	Networth: The bidders / Consortium members should have positive net worth as on March 31, 2025.	Net worth certificate from a Chartered Accountant.
	Technical Eligibility	
1	PMC services of minimum 2 projects of any Central / State Government organizations, PSUs, and private industrial projects	Copies of Contract agreement or Work order and Project Completion Letter
2	PMC for Minimum One Irradiation Project in India as Project Management Consultancy (PMC	Copies of Contract agreement or Work order and Project Completion Letter

For a Consortium:

1. In case the Applicant is a Consortium, Eligible experience and Financial Capability would be taken as an arithmetic sum of the eligible experience and financial capability of each member of the consortium. The consortium would be required to meet the threshold criteria on the basis of aggregate figures subject to following:
 - Maximum number of members in a consortium would limited to 2.
 - The technical & financial qualification criteria should be met jointly by all the consortium members
 - The consortium would need to specify a Lead Member for the project and the lead member would commit to hold a minimum equity stake equal to 51% (Fifty One Percent)
2. The members of the consortium shall furnish a Power of Attorney designating one of the members, as per the Memorandum of Understanding (MoU), as their Lead Member (Lead Member is a member who commits to hold at least 51% of equity shareholding) for the project. A prescribed format for submitting the MoU along with the key Clauses that should contained in the MoU is provided at Annexure-1 Form-7. The authorized representatives of the members shall duly sign the Power of Attorney. The Power of Attorney (as per the format) shall be furnished on a non-judicial stamp of Rs.100/- duly attested by notary public.
3. Wherever required, the proposal should contain the information required for each of the Consortium members
4. The Proposal should include a description of the roles and responsibilities of individual members;
 - An individual member applying as a sole Bidder cannot at the same time be member of any Consortium applying for this project. Further, a member of a particular Consortium cannot be member of any other Consortium applying for this project, Any who submits or participates in more than one Bid for this project will be disqualified and will also lead to disqualification of the consortium of which it is a member;

- The proposal shall be signed by the duly authorized signatory of the Lead Member and shall legally binding on all the members of the Consortium.
- The MOU shall inter-alia
 - i. These shareholding commitments would be recorded in the Consortium Agreement and no changes thereof would be allowed in accordance with the provisions of this RFP. The MoU shall communicate the willingness of the Consortium to subsequently carryout all the responsibilities as member of consortium, in case the Project is awarded to the Consortium.
 - ii. Clearly outline the roles and responsibilities of each member at each stage and shall commit the minimum equity stake of each member
 - iii. Clearly state that members of the Consortium Shall liable be jointly and severally for the execution of the Project in accordance with the RFP and Scope and guidelines for execution of the project and a statement to this effect shall be included in the MoU.
- A copy of the MOU duly notarized, should be submitted with the Proposal. The MoU entered into among the members of the Consortium should be specific to this project and should contain the above requirements failing which the Application shall rejected as non-responsive. The MoU should be governed by the laws, rules and regulations of India and should be subject to jurisdiction of Indian Courts only.

Proposals without appropriate documents and not meeting the eligibility criteria shall be disqualified.

2.6 Manpower Requirement for the Project

S.No	Position	Nos.	Minimum Years of Experience	Proposed engagement by the bidder in the project
1	Project Director / Team Leader	1	5	Regular
2	Project Executive	1	5	Regular
3	Site Engineer	1	2	Regular
4	Irradiation / Radiation Expert	1	5	On need basis
5	Civil & Structural Engineer	1	5	On need basis
6	Mechanical Engineer	1	5	On need basis
7	Electrical Engineer	1	5	On need basis
8	Procurement & Contract Management Expert	1	5	On need basis
9	Food Processing Expert	1	5	On need basis
10	Quality & Safety Officer	1	5	On need basis

B Preparation of Proposal

2.7 General Considerations

In preparing the Proposal, the bidder / Consultant is expected to examine the RFP in detail.

2.8 Material Deficiencies

Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal.

2.9 Cost of Preparation of Proposal

The bidder shall bear all costs associated with the preparation and submission of its Proposal, and the TGHDCCL shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process. The TGHDCCL is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the bidder.

2.10 Bid Processing Fee

The Bidders will have to submit a Non-Refundable Fee of Rs. 11,800/- (Rupees Eleven Thousand Eight Hundred only) Inclusive of GST towards Bid Processing Fee. The payment can be made through RTGS Only in favor of the Account Details mentioned in Data Sheet.

2.11 Earnest Money Deposit

The Bidders will have to submit a Refundable amount of Rs. 5,00,000/- (Rupees Five Lakh Only) towards EMD. The payment can be made through RTGS Only in favor of the Account Details mentioned in Data Sheet. The EMD will be refunded to the unsuccessful bidders within 10 days of issue of Letter of Award to the Successful bidder. The EMD amount will not bear any interest. The EMD amount of the successful bidder will be retained by the Client till submission of Performance Security in form of Bank Guarantee and refunded on Signing of Agreement / Contract.

2.12 Exemption of Bid Processing Fee and EMD

The bidder claiming exemption of Bid Processing fee and EMD shall submit Bid Security Declaration letter and Registration Certificate exempting them from submission of Bid Processing fee and EMD.

In the case of a Consortium, each consortium member shall separately submit the Declaration Letter and Registration Certificate evidencing exemption from payment of the Bid Processing Fee and EMD. The exemption shall be considered only if both consortium members possess valid and applicable exemption documents and submit the same along with the bid. If any one of the consortium members fails to submit the required valid documents, the exemption shall not be considered.

2.13 Performance Security

The Successful bidder will have to submit a Performance Security in form of Bank Guarantee as specified in the data sheet. The BG shall be valid for a period of 27 Months from the Date of Issue of the BG. In case of Extension of the period of Implementation of the Project the Successful bidder will have to submit a revised BG 30 days before expiry of the Original BG. The Period of the revised / New BG will be on mutual consent basis. The BG submitted by the Successful bidder will be return in its original form within 30 days of Project Closure.

2.14 Language

The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Bidder and the TGHDCCL, shall be written in the language(s) specified in the **Data Sheet**.

2.15 Documents Comprising the Proposal

2.15.1 The Proposal shall comprise the documents and forms listed in the **Data Sheet & Check List**.

2.15.2 If specified in the **Data Sheet**, the bidder shall include a statement of an undertaking of the bidder to observe, in competing for and executing a contract, the TGHDCCL country's laws against fraud and corruption (including bribery).

2.16 Restriction of multiple proposals

The bidder / consultant shall submit only one Proposal. If a bidder submits or participates in more than one proposal, all such proposals shall be disqualified and rejected.

2.17 Proposal Validity

2.17.1 The **Data Sheet** indicates the period during which the Bidder's Proposal must remain valid 90 days from proposal due date.

2.17.2 During this period, the bidder shall maintain its original Proposal without any change, including the availability of the Team members, the proposed rates and the total price.

2.18 Submission of Financial Quote / price bid

The Bidder / consultant shall submit its Financial Quote/Price Bid online through the Telangana e-Procurement (TGe-Procurement) Portal in the respective/concerned financial bid columns provided as per the format (Annexure-7) The Bidder shall enter the details strictly in accordance with the format of e-tender. The financial quote submitted through the TGe-Procurement Portal shall be considered as the final and binding financial offer of the Bidder for the purpose of evaluation and award of the Project. The Total Professional Fees

quoted in the e-tender portal will be exclusive of taxes.

2.19 Arbitration

Any dispute, difference, controversy, or claim arising out of or in connection with this RFP, the empanelment process, interpretation of its terms, or any mandate / work order issued pursuant thereto, including any question regarding its existence, validity, performance, or termination, shall be resolved through arbitration.

The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time.

The arbitration shall be conducted as follows:

1. The dispute may be referred to a panel of three (3) arbitrators, with one arbitrator appointed by each party and the third arbitrator (Presiding Arbitrator) appointed by the two appointed arbitrators.
2. The seat and venue of arbitration shall be Hyderabad, and the arbitration proceedings shall be conducted in the English language.
3. The arbitral award shall be final and binding upon the parties.
4. Pending the resolution of any dispute through arbitration, the parties shall continue to perform their respective obligations under the RFP, unless otherwise directed by TGHDCCL.
5. The cost of arbitration shall be borne as determined by the arbitral tribunal.

Subject to the above arbitration provisions, the courts at Hyderabad, Telangana shall have exclusive jurisdiction.

2.20 Jurisdiction

This RFP and the subsequent empanelment and/or award of mandate shall be governed by and construed in accordance with the laws of India. Subject to the provisions relating to arbitration contained elsewhere in this RFP, the courts at Hyderabad, Telangana shall have exclusive jurisdiction in respect of any matter arising out of or in connection with this RFP process, including but not limited to disputes relating to bidding, empanelment, interpretation of terms, and contractual obligations.

2.21 Force Majeure

Neither TGHDCCL nor the Bidder shall be liable for failure or delay in performing its obligations under the RFP or any mandate issued pursuant thereto, if such failure or delay is caused by an event of Force Majeure. For the purpose of this clause, "Force Majeure" shall mean any event beyond the reasonable control of the affected party, including but not limited to acts of God, natural calamities, flood, earthquake, cyclone, fire, war, civil commotion, acts of terrorism, epidemic, pandemic, government restrictions, changes in law, regulatory embargo, or any other similar unforeseen event.

The affected party shall promptly notify the other party in writing of the occurrence of such event and shall use reasonable efforts to mitigate the impact of the Force Majeure event. If the Force Majeure condition continues for a period exceeding sixty (60) days, TGHDCCL shall have the right to review the continuation of the assignment and take such decision as deemed

appropriate, including modification or termination of the mandate without any financial liability, except for obligations already performed.

2.22 Reservation of rights

TGHDCL reserves the absolute right, at its sole discretion and without assigning any reason whatsoever, to amend, modify, clarify, extend, postpone, suspend, withdraw, cancel, annul, or terminate the tender process, either wholly or partly, at any stage before or after the submission, opening, evaluation, or award of the tender. TGHDCL further reserves the right to accept or reject any or all bids, invite fresh bids, re-tender the work, alter the scope of work, revise the eligibility criteria or tender conditions, split or combine the work, negotiate where permissible under applicable procurement rules, or take any other action deemed necessary in the interest of the Government or the project. Such actions shall not confer any right upon any bidder to claim appointment, award of work, reimbursement of costs, compensation, damages, or any other relief of whatsoever nature, and the decision of TGHDCL in this regard shall be final, conclusive, and binding on all bidders.

SECTION III – Criteria for evaluation

3.1 Technical Evaluation

3.1.1 In the first stage, the Technical Proposal will be evaluated on the basis of bidder experience, experience of Key Personnel, Understanding of TOR, proposed Approach and methodology. Only those bidders who **score 70 points or more out of 100 points** in their Technical Proposals shall be ranked as per Technical Score (TS) achieved by them, from highest to the lowest.

3.1.2. The scoring criteria for evaluation of Technical Proposals is as follows:

Sl. No.	Head of Criteria	Score Allocation	Max Marks	Total Marks
1	Experience			36
1.1	PMC for any Industrial Project of State / Central Govt or any PSUs or any Private Parties	4 Marks for each Project	16	
1.2	PMC for Irradiation Project	10 Marks for each Project	20	
	Supporting documents: Work orders / MoU signed / Completion certificates			
2	Manpower	Minimum Years of Experience		34
2.1	Project Director / Team Leader	5	2 Marks per additional year	8
2.2	Project Executive	5	1 Marks per additional year	2
2.3	Site Engineer	2	1 Marks per additional year	3
2.4	Irradiation / Radiation Expert	5	2 Marks per additional year	6
2.5	Civil & Structural Engineer	5	1 Marks per additional year	3
2.6	Mechanical Engineer	5	1 Marks per additional year	2
2.7	Electrical Engineer	5	1 Marks per additional year	2
2.8	Procurement & Contract Management Expert	5	1 Marks per additional year	2

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

Sl. No.	Head of Criteria	Score Allocation		Max Marks	Total Marks
2.9	Food Processing Expert	5	1 Marks per additional year	4	
2.10	Quality & Safety Officer	5	1 Marks per additional year	2	
2.11	Supporting documents: CVs of above resources to be submitted as per the given format				
3	Project Approach and Methodology & Technical presentation				30
3.1	Understanding of Project Approach and Methodology			10	
3.2	Technical Presentation			20	
	TOTAL				100

* If the bidder claims an Irradiation Project under Clause 1.2 of scoring criteria, the same project shall also be considered for awarding marks under Clause 1.1. Accordingly, marks shall be awarded under both Clause 1.1 and Clause 1.2 for the same Irradiation Project, as applicable.

3.2 Evaluation of financial proposal

For financial evaluation, the Total Professional Fees quoted in the e-tender portal shall be considered.

3.2.1. The financial proposals of only the technically qualified bidders shall only be opened at this stage in the presence of the bidders' representatives who wish to attend the meeting with a proper authorization letter. The name of the bidder along with the quoted financial price will be announced during the meeting.

3.2.2. TGHDCCL will determine whether the Financial Proposals are complete, unqualified, and unconditional. The cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of services. Omissions, if any, in costing any item shall not entitle the bidder to be compensated and the liability to fulfil its obligations as per the TOR within the total quoted price shall be that of the bidder. The lowest Financial Quote (FM) will be given a financial score (FS) of 100 points. The financial scores of other proposals will be computed as follows:

$$FS = 100 \times (FM/FX), \text{ where } FX \text{ is the Financial Quote}$$

3.3. Combined & Final Evaluation

3.3.1. Proposals will finally be ranked according to their combined technical (TS) and financial (FS) scores as follows:

$$\text{Combined Score (CS)} = TS \times TW + SF \times FW$$

Where TW and FW are weights assigned to the Technical Proposal and Financial Proposal, which shall be 70% and 30% respectively.

3.3.2. The Most Competitive Bidder shall be the bidder with the highest combined score(S).

3.4. Award of Contract:

3.4.1 After completion of evaluation, the TGHDCCL shall award the Contract to the selected Service Provider by Issuing a Letter of Intent.

3.4.2 The successful firm with whom the contract is signed is expected to commence the assignment on the date and at the location specified in the Letter of Award/ Agreement.

SECTION IV – Fraud and corrupt practice

- 4.1 The bidder and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the TGHDCCL shall reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, the Client shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Performance Security, if available, as mutually agreed genuine pre- estimated compensation and damages payable to the Client for, inter alia, time, cost and effort of the Client, in regard to the RFP, including consideration and evaluation of such Bidder's Proposal.
- 4.2 Without prejudice to the rights of the Client under Clause 4.1 hereinabove and the rights and remedies which the client may have under the LOA or the Agreement, if an Bidder, is found by the client to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOA or the execution of the Agreement, such Bidder or Bidders shall not be eligible to participate in any RFP issued by the Client for a period of 2 (two) years from the date such Bidder or Bidders, as the case may be, is found by the Client to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- 4.3 For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:
- a) "corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Client who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOA or has dealt with matters concerning the Agreement or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the Client, shall be deemed to constitute influencing the actions of a person connected with the Selection Process; or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical bidder/ adviser of the Client in relation to any matter concerning the Project;
 - b) "Fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the selection process;

- c) "Coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process.
- d) "Undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the Client with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest
- e) "Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

SECTION V – Technical Proposal - Standard Forms

Annexure 1
Cover Letter

[to be submitted on the letterhead of the bidder]

Location:

Date :

To:

The Vice Chairman & Managing Director
Telangana Horticulture Dev. Corp. Limited
Redhills, Hyderabad
Telangana State

Sub: Technical Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

Dear Madam/Sir,

We, the undersigned, offer to provide Project Management Consultancy (PMC) services as consultancy firm for Setting up of Irradiation Unit and allied facilities in accordance with your Request for Proposals No. ____ dated [xxxxxxx]. We are hereby submitting our Proposal in accordance with the RFP.

We hereby declare that:

- (a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Client.
- (b) Our Proposal shall be valid and remain binding upon us for the period of time specified in the Data Sheet.
- (c) We have no conflict of interest in accordance with Section II and Section IV.
- (d) We meet the eligibility requirements as stated in the RFP, and we confirm our understanding of our obligation to abide by the client's policy in regard to corrupt and fraudulent practices as per Section IV.
- (e) In competing for (and, if the award is made to us, in executing) the Contract, we undertake to observe the laws against fraud and corruption, including bribery, in force in the country of the Client.
- (f) Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.
- (g) We undertake, if our bid is accepted, to commence performance and to achieve completion within the respective times stated in the bidding documents.
- (h) If our bid is accepted, we undertake to provide a performance security in the form and amounts and within the times specified in the bidding documents.
- (i) We understand that the Client is not bound to accept any Proposal that the Client receives.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

Yours sincerely,

Authorized Signature :

Name of Signatory:

Company name:

Designation:

Mobile Number :

Email ID :

Annexure 1

Form 1 – Bidder Profile

(To be submitted on the letterhead of the Bidder. In case of a Consortium, the profile shall be submitted separately by both Consortium members on their respective letterheads.)

S.No.	Particulars	Details
1	Name of Bidder	
2	Registered Office Address	
3	Legal status of firm (Proprietary/ Partnership / Limited Liability Partnership/ Private Limited / Public Limited / Society / Trust)	
4	Registration Number and Date	
5	Name of Promoters / Directors	
6	Permanent Account Number (PAN)	
7	GST Registration no.	
8	Details of Person for One-point-of contact for all communication during bidding process	
	Name	
	Designation	
	Address	
	Contact Number – Mobile	
	Email ID	
9	Authorized Signatory of the bidder	
	Name	
	Designation	
	Address	
	Contact Number – Mobile	
	Email ID	
10	Profile of Organization (Major Activities, Geographical presence, Certifications, Accolades, Clientele etc.,) Enclose Separately (Not More than 10 Pages)	
11	Bid Processing Fee	Amount (Rs.) Transaction ID: Date:
12	Earnest Money Deposit	Amount (Rs.) Transaction ID: Date:
13	Bid Processing Fee & EMD exemption	Declaration as per below given format

Bid Security Declaration
(On Bidder's Letterhead)

Date: _____

Place: _____

To,
The Managing Director
Telangana Horticulture Development Corporation Limited (TGHDCCL)
Hyderabad, Telangana

Subject: Bid Security Declaration In lieu of Earnest Money Deposit (EMD)

We, the undersigned, hereby declare that:

1. We are submitting our bid against the above-mentioned RFP and are claiming exemption from submission of Bid Processing Fee and Earnest Money Deposit (EMD) based on our valid registration with NSIC/MSME and eligibility under applicable Government of India procurement guidelines.
2. We understand that, in lieu of EMD, this Bid Security Declaration shall be binding upon us.
3. We acknowledge that if we:

a. Withdraw, modify, or impair our Bid during the period of bid validity specified in the RFP; or

b. Having been notified of the acceptance of our Bid during the validity period, fail or refuse to:

- o Sign the Contract Agreement, if required; or
- o Furnish the Performance Security/Performance Bank Guarantee within the stipulated time; or
- o Comply with any other requirement specified in the RFP for award of the Contract,

then TGHDCCL shall, without prejudice to any other rights or remedies available under law, be entitled to suspend, blacklist, debar, or declare us ineligible from participating in future tenders/procurements of TGHDCCL for a period as deemed appropriate by TGHDCCL.

4. We further certify that our NSIC/MSME registration is valid as on the date of bid submission and covers the services offered under this RFP.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

5. We understand and agree that submission of false information or misuse of exemption benefits shall render our bid liable for rejection and may result in appropriate action under applicable laws and procurement rules.

We hereby accept all the terms and conditions of this Bid Security Declaration.

For and on behalf of the Bidder

Authorized Signatory: _____

Name: _____

Designation: _____

Bidder Name: _____

NSIC/MSME Registration No.: _____

Validity of Registration: _____

Date: _____

Seal of the Firm

Annexure 1
Form 2 – Self-Declaration for Not Been Black Listed

(To be submitted on the letterhead of the Bidder. In case of a Consortium, the document shall be submitted separately by both Consortium members on their respective letterheads.)

I/We hereby declare that our organization namely _____ is located at _____ is having unblemished past record and was not banned or declared ineligible to participate for bidding till the time of submission of response to this RFP by any State/Central Govt. or PSU due to unsatisfactory performance, breach of general or specific instructions, corrupt/ fraudulent or any other unethical business practices. It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection. TGHDCCL shall have the right to take appropriate action against us in case any of the above information is found to be false or incorrect.

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

Annexure 1
Form 3 - TURNOVER CERTIFICATE

[on Letterhead of Chartered Accountant with Signature and Seal with UDIN number]

As per the audited financial statements of M/s.....
....., having its registered office
at..... year wise financial details
are as follows:

S.No.	Financial Year	Total Turnover (Rs in lakhs)	Turnover from Consultancy Services (Rs. In Lakhs)	Total PAT (Rs in lakhs)
1	2024-25			
2	2023-24			
3	2022-23			

Copies of audited balance sheets attached

Signature
Name
Registration No
Contact No.
Date
Seal
UDIN:

(This turnover certificate to be submitted by the Bidder firm. In case of a Consortium, the Turnover Certificate shall be submitted separately by each Consortium member.)

Annexure 1
Form 4 - NETWORTH CERTIFICATE

[on Letterhead of Chartered Accountant with Signature and Seal with UDIN number]

This is to certify that the Networth of M/s....., having its registered office at..... as per the audited financial statements for the Financial Year ended **31st March, 2025**, is Rs. _____ (Rupees _____ only).

The details of the Networth calculated are as follows:

S.No	Component	Amount (Rs in lakhs)
	TOTAL	

Signature

Name:

Registration No:

Contact No:

Date:

Seal:

UDIN:

(This Networth certificate to be submitted by the Bidder firm. In case of a Consortium, the Networth Certificate shall be submitted separately by each Consortium member.)

Annexure 1
Form 5 - Self-declaration about Number of Employees working with Organization

(To be submitted on the letterhead of the Bidder. In case of a Consortium, the document shall be submitted separately by both Consortium members on their respective letterheads.)

I / we declare that our organization namely
..... Located is providing employment to
(numbers) as on (bid submission date). The details of Permanent, Contract are as given below:

S.No	Particulars	Numbers
1	Permanent	
2	Contractual	
	TOTAL	

It is hereby confirmed that I/We are entitled to act on behalf of our firm/ organization / company and empowered to sign this document as well as such other documents, which may be in this connection. TGHDCCL shall have the right to take appropriate action against us in case any of the above information found to false or incorrect.

Authorised Signature with seal

Name:

Designation:

Date:

Annexure 1
Form – 6 - POWER OF ATTORNEY
(For bidders other than consortium)
(on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarized)

Power of Attorney for signing of Bid Know all men by these presents, we,..... (Name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms..... (Name), son/daughter of. and presently residing at , who is presently employed with us and holding the position of , as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for Selection of Project Management Consultancy (PMC) Services for Setting up of Irradiation Unit and allied facilities proposed by (the "TGHDCCL") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' and other conferences and providing information / responses to the TGHDCCL, representing us in all matters before the TGHDCCL, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the TGHDCCL in all matters in connection with or relating to or arising out of our bid for the said project and/or upon award thereof to us and/or till the entering into of the Agreement with the TGHDCCL.

AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

In Witness Where of we, , The Above Named Organisation Have Executed This Power Of Attorney On This Day Of , 2026.

For.
.....
(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

//Accepted//

Notarized

(Signature, name, designation and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure. Wherever required, the Bidder should submit for verification the extract of the charter documents and documents

such as a board or shareholders resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

Annexure 1
Form – 7 – FORMAT FOR MEMORANDUM OF UNDERSTANDING(MOU)
(For Consortium only)
(on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarized)

This Memorandum of Understanding (MoU) is entered into on this (Day, Date, Month, Year) at _____ by and between:

M/s., having its registered office at, hereinafter referred to as the "Party of the First Part";

AND

M/s., having its registered office at, hereinafter referred to as the "Party of the Second Part".

The Party of the First Part and the Party of the Second Part are hereinafter individually referred to as a "Party" and collectively as the "Parties."

WHEREAS TGHDCCL has invited Request for Proposals (Technical and Financial Proposal) from the bidders For the Selection of Project Management Consultancy (PMC) Services for Setting up of Irradiation Unit and allied facilities at Thumukunta Village, Shamirpet Mandal, Medchal-Malkajgiri District, Telangana

AND WHEREAS the Parties have had discussions for formation of a Consortium for bidding for the said Project and have reached an understanding on the following points with respect to the Parties' rights and obligations towards each other and their working relationship.

It is hereby as Mutual Understanding of the Parties agreed and declared as follows

1. That the Parties will maintain the shareholding commitments expressly stated to domicile the Project prior to the start of implementation of the Project.
2. That the aggregate equity share holding of the Consortium members shall not be less than 51% (Fifty One percent) during the project period.
3. That M/s who is the Lead Members of the Consortium commits to hold a minimum equity stake equal to 51% (fifty one percent) at all times during the Concession Period.
4. That any dilution in the equity holding by the Parties shall not be allowed.
5. That the Parties shall carry out all responsibilities as Successful bidder of PMC Project.
6. That the roles and the responsibilities of each Party at each stage of the Bidding shall be as follows:

First Party :

Second Party:

7. That the equity holding of each Party (in percentage term shall be as follows:

S.No	Name of Organization	%of Share	Lead Member of organisation
1			
2			
	Total	100	

8. That the Parties shall be jointly and severally liable for the execution of the Project in accordance with the terms of the agreement.
9. That the Parties affirm that they shall operate the Project in good faith and shall take all necessary steps to see the Project through expeditiously. They shall not negotiate with any other party for this Project
10. That this MoU shall be governed in accordance with the laws of India and courts in Hyderabad shall have exclusive jurisdiction to adjudicate disputes arising from the terms herein.

In witness whereof the Parties affirm that the information provided is accurate and true and have caused this MoU to be duly executed on the date and year above mentioned.

First Party	Second Party
M/s.....	M/s.....
Signature of authorized signatory)	Signature of authorized signatory)
Name:	Name:
Designation:	Designation:
Date:	Date:
Place:	Place:

Witness:

1.....

2.....

Notary Signature and Seal

Annexure 1
Form – 8 – FORMAT FOR POWER OF ATTORNEY FOR SIGNING THE PROPOSAL
(For Consortium only)
(on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarized)

We, **M/s.** _____, having our registered office at _____, being a member of the Consortium comprising **M/s.** _____ and **M/s.** _____, do hereby irrevocably constitute, nominate, appoint and authorize **Mr./Ms.** _____, son/daughter of _____ and presently residing at _____, who is presently employed with us and holding the position of _____, as our true and lawful attorney (hereinafter referred to as the “**Attorney**”) to do in our name and on our behalf all such acts, deeds and things as are necessary or required in connection with or incidental to the bid of the Consortium consisting of **M/s.** _____ and **M/s.** _____ for **Selection of Project Management Consultancy (PMC) Services for Setting up of Irradiation Unit and Allied Facilities** proposed by **Telangana Health and Diagnostics Corporation Limited (TGHDC)** (hereinafter referred to as the “**Project**”), including but not limited to:

1. signing and submitting, on behalf of our firm, all applications, bids, proposals, declarations, undertakings and other documents and writings forming part of or relating to the Consortium's bid;
2. participating in bidders' meetings, pre-bid meetings, conferences and discussions and providing information and responses to TGHDC;
3. representing our firm and, as a member of the Consortium, representing the Consortium in all matters before TGHDC in connection with the bid and the Project;
4. signing and submitting all clarifications, correspondence, representations and responses required by TGHDC in connection with the Consortium bid;
5. signing and executing, on behalf of our firm, all contracts, agreements, undertakings and other documents consequent to acceptance of the Consortium's bid, including the Agreement with TGHDC, to the extent authorized under the Consortium arrangement; and
6. generally dealing with TGHDC in all matters in connection with, relating to, or arising out of the Consortium's bid for the said Project and/or upon award of the Project to the Consortium and/or until execution of the Agreement with TGHDC.

AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney, and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us and shall be binding upon us in all respects.

In witness whereof we, The Above Named Organisation
Have Executed This Power Of Attorney On This Day Of
....., 2026.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

For.
.....
(Signature, name, designation and
address)

Witnesses:

- 1.
- 2.

//Accepted//

Notarized

(Signature, name, designation and address of the
Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure. Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

Annexure 1
Form – 9 – FORMAT FOR POWER OF ATTORNEY FOR LEAD MEMBER OF CONSORTIUM
(For Consortium only)
(on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarized)

WHEREAS, the Telangana State Horticulture Development Corporation Ltd (TGHDCL) has invited applications/bids from eligible bidders for Selection of Project Management Consultancy (PMC) Services for Setting up of Irradiation Unit and Allied Facilities (hereinafter referred to as the "Project");

AND WHEREAS, M/s., having its registered office at, and M/s., having its registered office at, have formed a Consortium (hereinafter referred to as the "Consortium") and are interested in bidding for the Project and providing the PMC Services in accordance with the terms and conditions of the Request for Proposal (RFP), Agreement and other connected documents in respect of the Project;

AND WHEREAS, it is necessary under the RFP for the members of the Consortium to designate one of them as the Lead Member, with all necessary power and authority to act for and on behalf of the Consortium and to do all such acts, deeds and things as may be necessary or incidental to the Consortium's bid for the Project;

NOW, THEREFORE, THIS POWER OF ATTORNEY WITNESSETH THAT:

We, M/s., having its registered office at, and M/s., having its registered office at, being the respective members of the Consortium, do hereby designate M/s., having its registered office at, as the Lead Member of the Consortium.

We hereby authorize Mr. (Designation), M/s., having his office at, as the duly authorized representative of the Lead Member, to act for and on behalf of the Consortium and to do all or any of the following acts, deeds and things as may be necessary or incidental to the Consortium's bid for the Project:

1. Prepare, sign and submit the bid/proposal and all applications, forms, declarations, undertakings, affidavits and other documents required in connection with the Project;
2. Sign and submit all bid-related documents on behalf of the Consortium and make representations in connection with the Consortium's bid;
3. Participate in pre-bid meetings, bidders' conferences, presentations, discussions and negotiations, as may be required by TGHDCL in connection with the Project;
4. Respond to queries, clarifications and communications raised or issued by TGHDCL and submit information, documents and clarifications on behalf of the Consortium;
5. Represent the Consortium in all its dealings with TGHDCL, Government Departments, Government Agencies, statutory authorities and any other person or organization in connection with the Project;

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

6. Sign and submit correspondence, declarations, undertakings, clarifications, confirmations and other documents required by TGHDCCL during the bidding and evaluation process;
7. Receive communications, notices, instructions and other correspondence from TGHDCCL on behalf of the Consortium;
8. Sign and execute the Agreement and other related documents with TGHDCCL on behalf of the Consortium, in the event the Project is awarded to the Consortium, subject to the terms and conditions of the RFP and the Consortium Agreement;
9. Generally deal with TGHDCCL in all matters in connection with, relating to, or arising out of the Consortium's bid for the said Project and, in the event of award, in connection with the execution of the Agreement and commencement of the PMC Services; and
10. Do all such other acts, deeds and things as may be necessary, incidental or consequential to the Consortium's bid for the Project until culmination of the bidding process and thereafter until execution of the Agreement with TGHDCCL.

AND, we hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by the Lead Member and/or Mr. (designation) of M/s., pursuant to and in exercise of the powers conferred under this Power of Attorney.

We further agree that all acts, deeds and things lawfully done by the Lead Member or its authorized representative in exercise of the powers hereby conferred shall be deemed to have been done by and on behalf of the Consortium and shall be binding upon all the members of the Consortium.

IN WITNESS WHEREOF, the members of the Consortium have executed this Power of Attorney on this ____ day of _____, 2026, at

For and on behalf of

M/s.

(Lead Member of the Consortium)

Signature: _____

Name: _____

Designation: _____

Company Seal: _____

For and on behalf of

M/s.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

(Consortium Member)

Signature: _____

Name: _____

Designation: _____

Company Seal: _____

ACCEPTED BY

Mr / Mrs.

Designation:

Company:

Signature: _____

Date: _____

Signed and executed before me on this ____ **day of** _____, **2026** at
.....

Signature & Seal of Notary Public

Annexure 1

**Form – 10 – FORMAT FOR BOARD RESOLUTION FOR COMPANIES / FIRMS
(For Consortium only)
(on COMPANY / FIRM LETTERHEAD)**

M/s. _____

At the meeting of the Board of Directors / Authorized Body of M/s. _____, held on _____, the following resolution was duly passed:

"RESOLVED THAT the approval of the Board / Authorized Body be and is hereby accorded to join the Consortium with M/s. _____ for the joint submission of the bid for _____, in accordance with the terms and conditions of the Request for Proposal (RFP), Agreement and other related bid documents.

RESOLVED FURTHER THAT the draft Memorandum of Understanding (MoU) proposed to be entered into between the Consortium members, a copy whereof duly initialled by the Chairman / Authorized Person is placed before the meeting, be and is hereby approved.

RESOLVED FURTHER THAT Mr./Ms. _____, designated as _____, be and is hereby authorized, for and on behalf of the Firm/Company, to enter into and execute the MoU with the Consortium member(s) and to sign, execute and submit all applications, declarations, undertakings, bid documents, forms, correspondence, clarifications and other documents required in connection with the Consortium's bid.

RESOLVED FURTHER THAT the Firm/Company hereby agrees to designate M/s. _____ as the Lead Member of the Consortium and authorizes the Lead Member to undertake, on behalf of the Consortium, such acts, deeds and things as may be necessary or incidental to the Consortium's bid, subject to the terms and conditions of the RFP and the MoU executed between the Consortium members.

RESOLVED FURTHER THAT Mr./Ms. _____, designated as _____, be and is hereby authorized to execute the necessary Power of Attorney in favour of the Lead Member authorizing the Lead Member to act on behalf of the Consortium and to represent the Consortium before the concerned authority/department in connection with the Project.

RESOLVED FURTHER THAT the above-named authorized representative be and is hereby authorized to do all such acts, deeds, matters and things and to sign and execute all such documents as may be necessary, desirable or expedient to give effect to the above resolutions and to complete the bidding process on behalf of the Firm/Company."

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

For **M/s.** _____

Signature: _____

Name: _____

Designation: _____

Date: _____

Place: _____

Seal of the Firm/Company

FORMAT FOR UNDERTAKING FOR CONSORTIUM MEMBERS/ FIRMS

Format for Lead Member

We, M/s. _____, hereby agree to join the Consortium with
M/s. _____, having its registered office at
_____, and M/s.
_____, having its registered office at
_____ (name and address of the Consortium
member(s)) for submission of bids to Telangana State Horticulture Development
Corporation Ltd. (TGHDC) for Request for Proposal for Selection of Project
Management Consultancy (PMC) Services for Setting up of Irradiation Unit and Allied
Facilities.

We also approve the **Memorandum of Understanding ("MoU")** to be entered into with
the Consortium partner(s).

We also authorize **Mr./Ms.** _____, designated as
_____, to enter into the MoU with the Consortium member(s)
and to sign and submit the bidding documents and other related documents on
behalf of the Consortium.

We further agree to act as the **Lead Member of the Consortium** and to undertake all
necessary acts, deeds and things in connection with the Consortium's bid for the
Project.

Format for Consortium Member

We, **M/s.** _____, hereby agree to join the Consortium with
M/s. _____, having its registered office at
_____, and **M/s.**
_____, having its registered office at
_____ (name and address of the Consortium
member(s)) for the joint submission of bids to **Telangana State Horticulture
Development Corporation Ltd. (TGHDC)** for **Request for Proposal for Selection of
Project Management Consultancy (PMC) Services for Setting up of Irradiation Unit and
Allied Facilities.**

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

We also approve the **Memorandum of Understanding ("MoU")** to be entered into with the Consortium partner(s).

We also authorize **Mr./Ms.** _____, designated as _____, to enter into the MoU with the Consortium member(s) and to execute a **Power of Attorney in favour of M/s.** _____, authorizing it to act as the **Lead Member of the Consortium** and to represent the Consortium in connection with the bid and the Project.

SIGNATURES

For M/s. _____
(Lead Member)

Signature: _____
Name: _____
Designation: _____
Date: _____
Place: _____
Seal

For M/s. _____
(Consortium Member)

Signature: _____
Name: _____
Designation: _____
Date: _____
Place: _____
Seal

Annexure 2
Relevant Project Experience Details

2.1 PMC for any Industrial Project of State / Central Govt or any PSUs or Pvt

Sl. No.	Name of the Client and Location of the Project	Details of the Project (Facility / Size / Capacity / Product / Service)	Scope of Work	Status as on Date	Supporting Document (Work order/ Agreement / Completion Certificate)
					Document No.

2.2 PMC for Irradiation Project

Sl. No.	Name of the Client and Location of the Project	Details of the Project (Facility / Size / Capacity / Product / Service)	Scope of Work	Status as on Date	Supporting Document (Work order/ Agreement / Completion Certificate)
					Document No.

Note: The Bidder shall enclose all supporting documents (Work Orders / Agreements / Completion Certificates) relevant to this Annexure and append the same to this Form. The Document Number(s) as referenced in the above table(s) shall be clearly indicated on the first page of the respective supporting document in indelible ink. Non-submission of the required supporting documents and/or failure to clearly mark the corresponding Document Number on the supporting document shall result in no score being awarded against the relevant evaluation criteria.

Signature of Authorized Signatory

Name:

Designation:

Name of the Bidder:

Seal of the Firm:

Annexure 3
Proposed Team Structure

We [Name of the Bidder] propose the following manpower for the Scope of Work as detailed in the RFP.

S. N o.	Position	No. of Personnel Proposed	Nature of Engagement (Full Time / Part Time)	Name of Proposed Expert	Qualification	Total Experience (Years)	Relevant Experience (Years)
1	Project Director / Team Leader	1	Full Time				
2	Project Executive	1	Full Time				
3	Site Engineer	1	Full Time				
4	Irradiation / Radiation Expert	1	Part Time				
5	Civil & Structural Engineer	1	Part Time				
6	Mechanical Engineer	1	Part Time				
7	Electrical Engineer	1	Part Time				
8	Procurement & Contract Management Expert	1	Part Time				
9	Food Processing Expert	1	Part Time				
10	Quality & Safety Officer	1	Part Time				
	Total	10					

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

Annexure 4
CVs of Proposed Team

(To be Submitted for all the members of the proposed team)

1. Proposed Position

- Position:
- Nature of Engagement: (Full Time / Part Time)

2. Personal Details

- Full Name:
- Date of Birth:
- Nationality:
- Contact Details (Mobile & Email):
- Current Employer / Firm:
- Current Designation:
- Years with Current Employer:

3. Educational Qualifications

Education	Institution	Year of Passing	Specialization

4. Professional Certifications / Registrations (if applicable)

- Professional Membership (e.g., IEL, PMI, etc.):
- Relevant Certifications (e.g., PMP, AERB-related, Safety Certification, etc.):
- License / Registration No. (if applicable):

5. Total Professional Experience

- Total Years of Experience:
- Years of Relevant Experience related to this Assignment:

6. Employment Record (Starting with Present Position)

Period (From-To)	Employer	Position Held	Key Responsibilities

7. Relevant Project Experience (Maximum 5–7 Projects)

Project Name	Client	Project Value	Role	Duration	Key Responsibilities & Relevance to Proposed Assignment

(Highlight experience related to Irradiation Units / Cold Storage / Agro Infrastructure / Industrial Projects, as applicable.)

8. Experience Relevant to Proposed Assignment

Provide a brief write-up (not exceeding 300 words) explaining how your experience is relevant to this project.

9. Availability for Assignment

- Confirm availability for the entire duration of the project: Yes / No
- Notice period required (if currently employed elsewhere):

10. Declaration by the Team Member / Expert

I hereby certify that the above information is true and correct to the best of my knowledge and belief. I confirm my availability for the proposed assignment and agree to be deployed if the Bidder is awarded the contract.

Signature of the Team Member / Expert:

Name:

Date:

11. Certification by the Bidder

We hereby certify that the above-named team member / expert is proposed for this assignment and shall be deployed as indicated in our proposal. We understand that any misrepresentation may lead to disqualification or termination of contract.

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

Annexure 5 A
Undertaking for Availability
(On Bidder / Consortium Lead member Letterhead)

Date:
RFP No.:
Name of Project:
To,
[Name of Client / Authority]
[Address]

Subject: Undertaking for Availability of Key Personnel

We, _____ (Name of Bidder), hereby undertake and confirm that the Key Personnel proposed in our Technical Proposal for the above-mentioned assignment shall be available for deployment for the entire duration of the contract, in accordance with the requirements specified in the RFP.

We further confirm that:

1. The CVs submitted are authentic and have been duly signed by the respective experts.
2. The proposed personnel have been informed about the project and have provided their consent for deployment.
3. Full-time personnel shall be stationed at the designated project location throughout the contract period.
4. Part-time personnel shall be made available as and when required by the Client.
5. No substitution of Key Personnel shall be made without prior written approval of the Client.
6. In the event any proposed Key Personnel becomes unavailable due to resignation, illness, or any other reason beyond our control, we shall provide a replacement of equal or higher qualification and experience, subject to prior approval of the Client, at no additional cost.
7. Any change in personnel without prior approval may lead to appropriate action as per the RFP/Contract conditions.

We understand that any misrepresentation or false declaration in this undertaking may result in rejection of our bid or termination of the contract, if awarded.

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

Annexure 5B
Declaration for Engagement of External Part-Time Experts
(On Bidder/ Consortium Lead member Letterhead)

Location:
Date:

To:
The Vice Chairman & Managing Director
Telangana Horticulture Dev. Corp. Limited
Redhills, Hyderabad
Telangana State

Sub: Appointment of external experts for PMC of Establishment of Irradiation Unit and Allied Facilities – reg.

Declaration

We, _____ (Name of Bidder), hereby declare that the following proposed personnel are external experts engaged by us for providing specialized services under the assignment on a part-time basis.

We further undertake and confirm that:

1. The engagement of the following experts shall not be construed as sub-contracting of the assignment.
2. We shall remain solely and fully responsible for the performance of all obligations, deliverables, services, outputs, quality standards, timelines, and contractual commitments under the Contract.
3. The proposed experts have consented to be associated with our bid and shall be available for deployment as and when required by TGHDCCL during the contract period.
4. Any replacement of the proposed experts shall be subject to prior approval of TGHDCCL and shall be of equivalent or higher qualification and experience.
5. The engagement of such experts shall not relieve us of any responsibility, liability, or obligation under the Contract.
6. We shall ensure that all experts comply with the confidentiality, conflict of interest, safety, and other requirements stipulated in the RFP and Contract Agreement.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

Details of External Experts

Sl. No.	Name of Expert	Proposed Position	Qualification	Total Experience (Years)	Nature of Engagement (Part-Time)	Consent Submitted (Yes/No)
1		Irradiation / Radiation Expert			Yes	
2		Civil & Structural Engineer			Yes	
3		Mechanical Engineer			Yes	
4		Electrical Engineer			Yes	
5		Procurement & Contract Management Expert			Yes	
6		Food Processing Expert			Yes	
7		Quality & Safety Officer			Yes	

Certification

We certify that the information furnished above is true and correct. We understand that any misrepresentation or false declaration may result in rejection of our bid or termination of the Contract, if awarded.

For and on behalf of the Bidder

Authorized Signatory: _____

Name: _____

Designation: _____

Date: _____

Seal of the Firm

Annexure 6
Understanding of the Project, Approach and Methodology

1. Understanding of the Project

In about 1 Page

2. Approach & Methodology

In about 3 Pages

3. Work Plan & Activity Schedule

In about 2 Pages

4. Deployment Plan of Manpower

In about 3 Pages

5. Risk Assessment & Mitigation Strategy

In about 2 Pages

6. Quality Assurance Plan

In about 1 Page

7. Statutory Compliance Strategy (AERB / Fire / Electrical / etc.)

In about 1 Page

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

Financial Proposal Format

Annexure 7
Financial Proposal - Cover Letter
(On Letter head)

{Location, Date}

To,
The Vice Chairman & Managing Director
Telangana Horticulture Dev. Corp. Limited
Redhills, Hyderabad
Telangana State
Sub : Financial Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

Dear Sir / Madam,

We, the undersigned, offer to provide consulting PMC services for Setting up of Irradiation Unit and allied facilities for TGHDCCL, Hyderabad, Telangana in accordance with your Request for Proposal No. _____ dated [Insert Date].

Our attached Financial Proposal is in accordance with the Data Sheet and the terms and conditions laid out at various places in the RFP document and Schedule of Payment. We further accept the schedule of payment as per Clause 7 of Section VII of the RFP Document. Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

Annexure 7
Financial Proposal – Form 1 - Price Bid Form
(On Letter head)

Description of Work		
Selection of Project Management Consultancy (PMC) services as consultancy firm for Setting up of Irradiation Unit and allied facilities	Basic Cost in INR	
	GST in INR	
	Total Cost in INR	

Rupees (In Word) _____

In case of discrepancy between the amounts mentioned in Figure and Word, lower of the amount would prevail.

Signature of Authorized Signatory:

Name:

Designation:

Name of Bidder:

Seal of the Firm:

SECTION VI – Terms of Reference (ToR)

1. Background

In 2023, the global food irradiation market was valued at USD 193.91 million and market is expected to reach USD 275.78 million by 2030. Worldwide more than 50 countries are carrying out industrial scale irradiation of food and allied products. In many countries like USA, China, France and South Africa, irradiated food items are sold on regular basis. India has one of the largest domestic markets in the world for food irradiation. Around 2 million tonnes of food and allied products (are irradiated in the country annually, the Department of Atomic Energy told a parliamentary panel. There is a still post-harvest losses of around 57 million tonnes which necessitates for number of irradiation facilities.

Telangana is a key agriculture state of India and leads in the production of number of agricultural produces with abundance of raw material to serve the proposed project to serve the proposed project. Major crops produced in the state are Paddy, Maize, Cotton, Mango, Mosambi, Pomegranate, Turmeric and Chillies. The important fresh fruits cultivated in the state are mango, banana, guava, pomegranate, papaya, etc.

To address the post-harvest losses of produce, upliftment of farmers, earning foreign exchange, to meet market demand, the horticulture department proposing to establish the Integrated Irradiation Facility Unit with Hot Water Treatment for processing of fruits such as Mango, Pomegranate; spices such as Chillies, Turmeric; vegetables, cereals and pulses

2. About the Project:

M/S Telangana Horticulture Development Corporation Limited (TGHDC), functioning under the Horticulture department, Govt of Telangana proposes to setup Integrated Gamma Irradiation facility with Hot Water Treatment and Cold Storage Facility at 132/1/P, 132/2/P, Thumukunta Village, Shamirpet Mandal, Medchal-Malkajgiri District, Telangana in a land extent of Ac.6.00 acres.

The estimated cost of the project is Rs. 24.80 Crore. The products proposed to be process are Fruits & vegetables, Grains, pulses and Herbal Products. The installed capacity of the plant is 1000 kilo Curie Irradiation Plant, 10TPH Hot Water Treatment Plant and 500MT Cold Storage.

The main objective of the project are:

- Improve post-harvest processing of fruits and vegetables, spices and grains and cereals.
- Prevents premature sprouting and ripening
- Phytosanitary treatment to control insect pests in fruits and vegetables
- Extend shelf life of produce through irradiation and hot water treatment.
- Ensure compliance with global food safety standards.
- Enhance export quality, particularly to international markets requiring pest-free certification

TGHDCL desire to hire a Consultancy firm as Project Management Consultant (PMC) to establish the unit in all aspects from Review of DPR to Selection of Operations & Maintenance agency.

3. Scope of Work:

The scope of work to be carried out is detailed below. The activities are not required to be executed in a strictly sequential manner and may be undertaken in parallel or in phases, as appropriate, with the objective of completing the project within the stipulated timeframe.

a) DPR Review and Technical Sanction

- Review and Finalize the Detailed Project Report (DPR) in line with project objectives and applicable norms.
- Conducting Test Related to Soil and Water and Preparation of structural drawings, detailed layouts, and Bill of Quantities (BoQs) with cost estimates for all Civil Works.
- Finalization of specifications and sizing of machinery, equipment, and utilities.
- Providing assistance in obtaining technical sanction of Civil Works from Committee of TGHDCL
- Providing assistance in obtaining technical sanction of Machinery & Equipment including utilities (including power and water infrastructure) from Committee of TGHDCL

b) Selection of Civil Contractors and Machinery Suppliers through Bidding Process

- Preparation of tender/bid documents for civil works.
- Preparation of tender/bid documents for machinery & equipment, including utilities.
- Uploading and management of tenders on the e-Procurement portal.
- Conducting pre-bid meetings and issuing clarifications / replies to bidder queries.
- Technical and financial evaluation of bids received and presentation to Committee of TGHDCL.
- Preparation of Lol / draft agreements and documents for award of contracts to selected bidders.
- Providing complete handholding support to Telangana Horticulture Development Corporation Limited for finalisation and selection of civil contractors and machinery & equipment suppliers.
- Any other support required by TGHDCL from time to time.

c) Support (Preparation of Application, Documents, Reports, filing of application, Response to queries, Liaison) in Obtaining all Statutory approvals, Licenses, registrations, certifications but not limited to

- Building Plan approval
- Inspector of Boilers approval
- Consent for Establishment (CFE) and Consent for Operation (CFO) from Pollution Control Board
- Department of Labor
- Telangana Disaster Response and Fire Services Department
- Feasibility certificate and Connection from Electricity Department

- BARC approval
- FSSAI License
- APEDA Registration
- DGFT Registration
- MSME Udyam Registration
- Any other approvals required till selection of Operations & Maintenance agency

d) Project Execution Phase:

- Regular monitoring and supervision of project implementation at site.
- Submission of periodic progress and compliance reports to the implementing authority.
- Preparation and submission of project execution, commissioning, and completion reports.
- Participation in review meetings with funding agencies and submission of status updates.
- Machinery, Equipment and Utilities:
 - Facilitation, co-ordination, verification, supervision, documentation of Installation and Testing of Machinery, Equipment and Utilities
 - Providing assistance in Pre-commissioning checks, Trial runs and performance testing, Coordination with suppliers and regulatory agencies for commissioning approvals
 - Pre-commissioning checks
 - of machinery, equipment, utilities, supply, ncluding collection of completion certificates from suppliers.
- Facilitation, verification, and documentation of all civil works including collection of completion certificates from Civil Contractors
- All approval that may be required as in Clause 3.
- Training & Capacity Building
 - Facilitation of training programs for departmental staff and operators
 - Assistance in preparation of Operation & Maintenance (O&M) manuals, standard Operating Procedures (SOPs)
 - Support during initial operation and stabilization period
- Training & Capacity Building
- Project Monitoring, Reporting & Documentation
 - Preparation of periodic progress reports (physical and financial).
 - Maintenance of project documentation including Drawings, Test reports, As-built documents
 - Final project completion report
- General Responsibilities
 - Act as the Department's representative for technical and project coordination.
 - Ensure project execution within approved cost, quality, and time.
 - Maintain transparency and adherence to government procurement norms.
 - Ensure sustainability, safety, and compliance throughout the project lifecycle.

e) Selection of Operations and Maintenance (O&M) agency

- Preparation of bid/RFP documents for selection of O&M agency.

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

- Invitation of proposals.
- Technical and financial evaluation of proposals received and presentation to the Committee of TGHDC.
- Preparation of Lol /draft agreement and support for finalisation of the O&M contract.

4. Project Team

The manpower required to be deployed or involved in the project is detailed below.

S.No.	Position	Nos.	Nature of Engagement
1	Project Director / Team Leader	1	Full Time
2	Project Executive	1	Full Time
3	Site Engineer	1	Full Time
4	Irradiation / Radiation Expert	1	Part Time
5	Civil & Structural Engineer	1	Part Time
6	Mechanical Engineer	1	Part Time
7	Electrical Engineer	1	Part Time
8	Procurement & Contract Management Expert	1	Part Time
9	Food Processing Expert	1	Part Time
10	Quality & Safety Officer	1	Part Time
	Total	10	Full or Part Time

The position-wise roles and responsibilities, educational qualifications, and experience requirements are detailed below.

a. Project Director / Team Leader

Nos.: 1 (Full Time)

Role & Responsibilities

- Overall responsibility for planning, execution, and delivery of the project.
- Single point of contact with the Horticulture Department / TGHDC.
- Strategic decision-making, coordination with statutory bodies (AERB, APEDA, etc.).
- Approval of designs, schedules, and major technical decisions.
- Review of progress, risk mitigation, and dispute resolution.

Minimum Qualifications & Experience

- B.E./B.Tech in Civil / Mechanical / Electrical Engineering or equivalent.
- Post-graduation in Project Management / Construction Management preferred.
- Minimum 5 years of professional experience, including:
 - At least 3 years as Team Leader / Project Director.
 - Experience in infrastructure / agro-infrastructure / industrial projects.
- Prior experience in cold storage / food processing / radiation or high-safety projects preferred.

b. Project Executive

Nos.: 1 (Full Time)

Role & Responsibilities

- Supporting the Project Director / Team Leader in planning, execution, and delivery of the project.
- Preparation of periodical reports and presentations as and when required
- Attending the reviews, meetings with line departments and funding agencies
- Supporting the Project Director / Team Leader in Review of progress, risk mitigation, and dispute resolution.

Minimum Qualifications & Experience

- B.E./B.Tech in Civil / Mechanical / Electrical Engineering or equivalent.
- M.Tech in Civil / Mechanical / Electrical Engineering or equivalent preferred.
- Minimum 5 years of professional experience, including:
 - At least 3 years as in infrastructure / agro-infrastructure / industrial projects.
- Prior experience in cold storage / food processing / radiation or high-safety projects preferred.

c. Site Engineer

Nos.: 1 (Full Time)

Role & Responsibilities

- Day-to-day site supervision and coordination.
- Verification of work progress and quality.
- Maintaining site records and reports.
- Liaison with contractors and suppliers.

Minimum Qualifications & Experience

- Diploma / Degree in Civil / Mechanical / Electrical Engineering.
- Minimum 2 years of site experience in infrastructure projects.

d. Irradiation Technology / Radiation Safety Expert

Nos.: 1 (Part Time)

Role & Responsibilities

- Technical oversight of irradiation system selection, layout, and integration.
- Coordination with equipment supplier and AERB.
- Review of shielding designs, safety systems, and compliance documents.
- Support during installation, testing, and commissioning.
- Guidance on radiation safety procedures and regulatory approvals.

Minimum Qualifications & Experience

- M.Sc. / M.Tech in Nuclear Physics / Radiation Science / Nuclear Engineering.
- Certification or prior approval experience with AERB desirable.

- Minimum 5 years of experience in irradiation facilities (Gamma / E-beam / X-ray).
- Hands-on experience in commissioning / operation of irradiation plants is mandatory.

e. Civil & Structural Engineer

Nos.: 1 (Part Time)

Role & Responsibilities

- Review and approval of architectural and structural designs.
- Supervision of civil works including irradiation vault, pack house, and cold storage buildings.
- Quality control of materials and workmanship.
- Certification of measurements and bills.
- Ensuring compliance with NBC and safety norms.

Minimum Qualifications & Experience

- B.E./B.Tech in Civil Engineering.
- Minimum 5 years of experience in industrial / infrastructure projects.
- Experience in heavy RCC structures / radiation shielding / cold storage buildings preferred.

f. Mechanical Engineer

Nos.: 1 (Part Time)

Role & Responsibilities

- Review of Entire Plant Designs and Reviews.
- Supervision of installation of Irradiation plant, Hot water treatment, Cold Storage, Electrical infrastructure and any other connected with processing.
- Energy efficiency and performance verification.
- Coordination during testing and commissioning.

Minimum Qualifications & Experience

- B.E./B.Tech in Mechanical Engineering.
- Minimum 5 years of experience.
- Proven experience in cold storage / refrigerated warehouses / food processing plants.

g. Electrical Engineer

Nos.: 1 (Part Time)

Role & Responsibilities

- Review and supervision of electrical systems including HT/LT panels, DG sets, UPS, lighting, earthing and all electrical works related to the plant
- Coordination for power supply approvals and safety compliance.
- Integration of electrical systems with irradiation and cold storage equipment.
- Supervision of testing and commissioning.

Minimum Qualifications & Experience

- B.E./B.Tech in Electrical Engineering.
- Minimum 5 years of experience in industrial electrical works.
- Experience in projects with high power loads and safety-critical systems preferred.

h. Procurement & Contract Management Expert

Nos.: 1 (Part-time)

Role & Responsibilities

- Assistance in preparation of technical specifications, BoQs, and tender documents.
- Support in technical and financial bid evaluation.
- Contract finalization support and change management.
- Monitoring contractor claims and variations.

Minimum Qualifications & Experience

- Graduate in Engineering Preferably Civil / Mechanical
- Post-graduate qualification in Procurement / Contracts preferred.
- Minimum 5 years of experience in government or PSU procurement.
- Familiarity with GFR, tendering norms, and EPC contracts.

i. Food Processing Expert

Nos.: 1 (Part-time)

Role & Responsibilities

- Assist in finalization of plant layout, process flow diagrams, and capacity planning for irradiation and HWT lines.
- Define process parameters for different commodities (fruits, vegetables, grains, and pulses) in line with quality and safety requirements.
- Support selection and sizing of equipment such as irradiation chambers, HWT tanks, conveyors, dryers, material handling systems, and utilities
- Guide installation and integration of irradiation technology with HWT systems to ensure seamless operations.
- Establish standard operating procedures (SOPs) for pre-treatment, irradiation, post-treatment handling, storage, and dispatch.
- Support documentation and approvals required for commissioning and operation of the irradiation facility.
- Supervise trial runs, validation batches, and performance testing of irradiation and HWT systems.
- Optimize process parameters based on commodity-wise trials and outcomes.
- Resolve technical issues during commissioning and stabilization phase.
- Train plant personnel on process operations, safety protocols, hygiene practices, and emergency procedures.
- Develop training manuals and operational guidelines for operators and supervisors.
- Coordinate with EPC contractors, equipment suppliers, regulatory agencies, and project stakeholders.

Minimum Qualifications & Experience

- Graduation / Post Graduation in Food Processing.
- Minimum of 5 Years of Experience in Establishment or Operation of Food Processing Industry (Preferably in Irradiation Unit)
- Should have clear understanding of FSSAI, HACCP, any other food product certification

j. Quality & Safety Officer

Nos.: 1 (Part Time)

Role & Responsibilities

- Implementation of QA/QC systems across all project components.
- Monitoring safety practices at site, especially radiation-related safety.
- Documentation of quality checks and compliance reports.
- Coordination with statutory inspectors.

Minimum Qualifications & Experience

- Degree / Diploma in Engineering or Safety Engineering.
- Certification in Quality / Safety Management preferred.
- Minimum 5 years of experience in industrial projects.

Note that, subject to prior approval of TGHDCCL, the quantity and designation of staff may increase/ decrease according to the implementation of additional/ required activities.

5. Deliverables:

1. DPR REVIEW & TECHNICAL SANCTION

1.1 DPR Finalization

- Revised & Final DPR (Hard & Soft Copy)
- Detailed Cost Abstract

1.2 Engineering & Technical Studies

- Soil Investigation Report
- Water Test Report
- Structural & Architectural Drawings
- Detailed BoQs
- Machinery & Utility Specification Report
- Load Calculations (Power, Water, Refrigeration, etc.)

1.3 Technical Sanctions

- Technical Sanction Proposal Notes
- Presentation to Committee
- Approval Letters / Sanction Orders

2. SELECTION OF CIVIL CONTRACTORS & MACHINERY SUPPLIERS

2.1 Tender Documentation

- Approved Tender Documents
- Bid Evaluation Criteria & Methodology

2.2 Tender Management

- Pre-Bid Minutes
- Clarifications & Corrigenda
- Bid Submission Register

2.3 Bid Evaluation & Award

- Technical Evaluation Report
- Financial Comparative Statement
- Recommendation Note
- Draft Lol & Agreements
- Contract Award Documentation

3. STATUTORY APPROVALS & REGISTRATIONS

- Application Dossiers
- Compliance & Query Response Notes
- Copies of Approvals / Licenses
- Statutory Approval Status Reports

4. PROJECT EXECUTION & COMMISSIONING

4.1 Monitoring & Supervision

- Monthly Progress Reports (Physical & Financial)
- Site Inspection Reports
- Quality Compliance Reports

4.2 Civil Works Completion

- Measurement Verification Reports
- Stage Completion Reports
- Civil Completion Certificates

4.3 Machinery & Utilities Installation

- Installation Supervision Reports
- Pre-Commissioning Checklist
- Trial Run & Performance Reports
- Supplier Completion Certificates

4.4 Commissioning & Closure

- Commissioning Report
- Regulatory Compliance Documentation
- As-Built Drawings
- Final Project Completion Report
- Consolidated Handover Dossier

5. TRAINING & CAPACITY BUILDING

- Training Plan & Attendance Records
- O&M Manual
- SOPs
- Stabilization Support Report

6. SELECTION OF OPERATIONS & MAINTENANCE

- O&M RFP Document
- Technical & Financial Evaluation Report
- Recommendation Note
- Draft O&M Agreement
- Lol for O&M Agency

7. GENERAL RESPONSIBILITIES

- Comprehensive Project Handover File containing all approvals, drawings, reports, certificates, contracts, manuals, and completion documentation

6. Implementation Schedule

1. The Consultant's services shall commence from 15 days from the date of issuance of the Work Order / Signing of Agreement and shall remain valid for a period of **24 (Twenty-Four) months**.
2. Notwithstanding the above, in the event the Project is not completed within the said period for any reason whatsoever, including but not limited to delays attributable to contractors, statutory approvals, force majeure (excluding termination), or any other cause, the Consultant shall continue to render all services under the Contract until successful completion, commissioning, and final acceptance of the Project by the Client.
3. Such continuation of services shall be deemed to be within the original scope of engagement, and the Consultant shall not be entitled to any additional fees, costs, claims, compensation, or escalation on account of extension of time, except where the delay is solely and directly attributable to the Client and expressly approved in writing by the Client through a formal amendment to the Contract.)

7. Schedule of Payments

The total Professional Fee payable to the Project Management Consultant (PMC) shall be released in accordance with the following milestone-linked schedule:

Sl. No.	Milestone / Deliverable	Timeline (Indicative)	% of Total PMC Fee
1	Review of DPR, detailed designs, and obtaining Technical Sanction	Within 2 months from Work Order	20%
2	Finalization of Civil Contractor and Machinery Supplier including tendering, evaluation and award	Within 3 months	10%
3	Construction Phase – Supervision, monitoring and contract management during execution of civil, utilities and machinery installation works	Progressive (About 17 months) – payable on monthly basis	50%
4	Successful Testing, Commissioning and obtaining of all Statutory Approvals	Around 22 nd month	10%
5	On Selection and signing of agreement with O&M operator and	Within 2 months after commissioning	10%

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

	Submission of Final Completion Report, As-built Drawings and Project Closure		
Total			100%

Additional Payment Conditions

1. Payments shall be released upon certification of milestone completion by the Client.
2. Payment against each milestone shall be released only upon achievement of the respective deliverable and completion of the corresponding timeline specified in the Schedule of Payment. In all cases, payment shall become due only upon the occurrence of the later of the two events, i.e., (i) submission and approval of the prescribed deliverable to the satisfaction of the Client, or (ii) completion of the stipulated timeline for the respective milestone. No payment shall be made merely on the basis of lapse of time without fulfillment of the required deliverables.
3. The 50% of the Professional fee for the Construction Phase shall be paid on a pro-rata monthly basis, linked to actual physical and financial progress of the project.
4. Statutory deductions such as TDS and other applicable taxes shall be deducted as per prevailing laws.
5. All full-time resources deployed under this assignment shall be stationed at the designated location and shall remain available on all working days as per the Government of Telangana calendar, and as and when required by TGHDCCL, throughout the contract period. Part-time resources shall be made available by the Consultant as and when required by TGHDCCL for effective execution of the assignment. Full time Resources deployed by the Consultant may be permitted up to 20 (Twenty) days of leave per year on a pro-rata basis. However, prior written intimation to and approval from the competent authority of TGHDCCL shall be mandatory before availing such leave. The consultant shall ensure that the work does not suffer due to absence of any resource and shall arrange suitable substitute personnel of equivalent qualification and experience, if required, without any additional cost to TGHDCCL.
6. The Consultant shall undertake all necessary visits to the Client's office, project site, and attend meetings within the city limits as required for proper execution of the assignment. All costs and expenses towards such local travel, conveyance, boarding, lodging, and incidental expenses shall be deemed to be included in the agreed Professional Fee, and no separate payment, reimbursement, or claim shall be admissible on this account.
7. Travelling Allowance (TA), Dearness Allowance (DA), and other expenses incurred by the deployed consultants for official travel outside the city of their deployment shall be reimbursed only in cases where such arrangements are not made directly by TGHDCCL. Reimbursement shall be limited to the entitlement applicable to Class-I Officers of the Government of Telangana and shall be subject to submission of supporting documents and prior approval.
8. To claim reimbursements, deployed consultants need to submit the Travel Expense Claim along with the relevant bills/ vouchers, boarding passes, tickets and hotel bills and approval from the authorized approving authority within two weeks from the date of return from the trip.

9. All statutory fees, application fees for obtaining various approvals and clearances, charges payable to regulatory authorities, and costs towards publication of tender advertisements shall be borne and paid directly by the Client. In addition, any other statutory payments, government levies, testing and inspection charges, third-party certification fees, laboratory testing charges, Soil testing Charges at project site, utility connection charges (power, water, sewerage), environmental clearance fees, AERB or other regulatory processing fees, printing and documentation costs for submission to authorities, and any other similar out-of-pocket expenses necessary for execution of the Project shall be borne by the Client. Such expenses shall either be paid directly by the Client to the concerned authority/vendor or reimbursed to the Consultant at actuals upon submission of prior approval and supporting documentary evidence.
10. Any delay in milestone achievement attributable to the Consultant may result in proportionate withholding of payment.
11. Final payment shall be subject to submission of all required documentation and formal project completion certificate.

8. Penalty

1. During the period of the Contract, the Consultant may change a maximum of 3 members of the proposed team with the prior consent of the Client in accordance with the Contract and in such case; a replacement team member shall have equal or better qualifications and experience as those of the originally proposed team member. If the Consultant proposes to change more than 3 Team Member during the period of the contract, a penalty of 1% of the professional fees quoted shall be imposed by the Client.
2. The change in resources from consultant's end shall be in effect after signing of contract and deployment of all resources. Further if Client request to change the resources, there shall be no penalty charged from consultants as above.

Frequently Asked Questions (FAQs)

S. No	Point	Details
1	Statutory Approvals and charges, fees	The PMC shall provide all necessary support for obtaining statutory approvals, including preparation of applications, documentation, liaison, and response to queries from authorities. However, all statutory fees, application charges, approval fees, testing charges, and professional fees payable to third-party agencies or consultants, if required by any regulatory authority, shall be borne directly by TGHDCCL.
2	Site Investigations and tests to be carried out	Site investigations including, but not limited to, geotechnical investigations, soil bearing capacity tests, contour surveys, hydrological studies, groundwater assessment, and water quality testing shall be undertaken as part of the Project requirements. The cost of conducting such investigations shall be borne by TGHDCCL. The PMC shall coordinate, supervise, review, and certify such studies as part of its scope of services.
3	Decisions related to Project Implementation	Preparation of tender documents, conduct of pre-bid meetings, issuance of clarifications, technical and financial evaluation of bids, and submission of recommendations shall form part of the PMC's scope. However, all decisions relating to bidder qualification, selection, award of contracts, and acceptance of recommendations shall rest solely with TGHDCCL or the Committee constituted by TGHDCCL.
4	Architectural designs and drawings	Architectural design and drawing preparation form part of the Consultant's scope of services. While a dedicated Architect position is not included in the minimum staffing requirements prescribed under the RFP, the Consultant shall ensure availability of suitably qualified architectural expertise for preparation, vetting, approval support, and finalization of architectural drawings and related deliverables. No additional payment shall be made on this account.
5	Extension of project tenure and revision of professional fees, charges	The PMC shall continue to provide services until completion of the Project and fulfilment of all contractual obligations. No additional professional fee, escalation, overheads, idle charges, or compensation shall be payable on account of extension of the Project period unless specifically approved by TGHDCCL through a written amendment to the Contract.
6	Technical Evaluation – Multiple projects executed under a single work order / assignment	One work order considered as One Project only for evaluation purpose. In case multiple projects have been done under single Agreement / Empanelment, bidders will have to submit mandate letter/ completion certificate / certificate / another supporting document for each individual project.
7	PMC Services – Extension of project period	The PMC shall continue to provide services until completion of the Project and fulfilment of all contractual obligations. No additional professional fee, escalation, overheads, idle charges, or compensation shall be payable on account of

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

S. No	Point	Details
	and additional fees	extension of the Project period unless specifically approved by TGHDCCL through a written amendment to the Contract.
8	PMC Payments	Payments under the Construction Phase shall be made on a monthly basis in accordance with the Schedule of Payments specified in the RFP, subject to certification of services rendered and achievement of the applicable deliverables. Delays attributable to contractors shall not, by themselves, prejudice the Consultant's entitlement to payment for services duly performed.
9	DPR Review and rectification	The review and finalization of DPR is in the scope of PMC, any such errors / data inaccuracies have to be highlighted by and rectified by PMC at this stage.
10	Providing of a standing fund/advance for statutory licenses / approvals fees to PMC	Wherever feasible, statutory fees and application charges shall be paid directly by TGHDCCL to the concerned authority. In exceptional circumstances, where the PMC is authorized in writing to make such payments on behalf of TGHDCCL, reimbursement shall be made at actuals upon submission of supporting documents.
11	Penalty clause for manpower	Requests for waiver of penalties arising from replacement of key personnel due to death, prolonged illness, medical emergency, resignation, or other circumstances beyond the Consultant's reasonable control may be considered by TGHDCCL on a case-by-case basis upon submission of satisfactory supporting evidence. The decision of TGHDCCL shall be final and binding.
12	Deployment of Project Team	The Project Director and Project Executive shall be deployed on a full-time basis at the TGHDCCL Head Office, Hyderabad. The Site Engineer shall be deployed on a full-time basis at the Project Site. All full-time personnel shall remain exclusively available for the Project during the contract period. Project Director & Project Executive are expected to visit the site as and when required. All other part time member will free to work from any locations and are expected to visit the site / or attend critical meeting with TGHDCCL as and when required.
13	Allowing of Sub-contracting	The Consultant may engage external experts for part-time positions; however, the Bidder shall remain solely responsible for performance of all obligations under the Contract. Such engagement shall not be construed as sub-contracting of the assignment. The Bidder shall disclose such experts in its proposal and obtain prior approval of TGHDCCL wherever required. Format for such Disclosure is attached.
14	Period of Project (work order / agreement) will be Considered to be eligible	The Work Order / Agreement was issued on or after 1 April 2016 shall be considered for eligibility and evaluation.
15	Experience of PMC/PMA	Experience of Project Management Agency (PMA)/Project Management Consultant (PMC) in implementation of

Request for Proposal for Selection of Project Management Consultancy (PMC)
Services for Setting up of Irradiation Unit and allied facilities

S. No	Point	Details
	(Project Management Agency) for irradiation projects	Irradiation Facilities under Central Government, State Government, Government Agencies, Public Sector Undertakings (PSUs), Statutory Bodies, or Autonomous Organizations shall be considered for evaluation, provided that the scope of services performed by the PMA/PMC is substantially similar to the scope of work prescribed under this RFP, including project planning, design coordination, procurement support, construction supervision, installation, testing, commissioning, and project management services. The Bidder shall submit documentary evidence, including Work Orders/Agreements and Completion Certificates (or Client Certificates in case of ongoing projects), clearly demonstrating the scope of services rendered. TGHDCCL reserves the right to assess the relevance and similarity of the experience submitted, and its decision in this regard shall be final and binding.
16	Schedule of payments	The schedule of payments given in the RFP document is final.