

**GUIDELINES FOR
RASHTRIYA KRISHI VIKAS YOJANA
2014-15**



**DEPARTMENT OF HORTICULTURE
GOVERNMENT OF TELANGANA**



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NON-NEGOTIABLES FOR IMPLEMENTATION OF RKVY SCHEMES 2014-15

- **Identification of beneficiaries should be done in Grama sabha through selection committee as per guidelines given under each scheme.**
- Identification of beneficiaries as per targets allotted to be completed at the earliest.
- Preference may be given to small and marginal farmers.
- **It should ensure that as per the directives of planning commission 16 % and 8 % funds are to be targeted for SC and ST farmers respectively under SCP and STP and 30% of budget allocation should be earmarked for women beneficiaries/ farmers.**
- **Cluster approach will be adopted with a minimum area of 10 Ha each cluster for one crop for easy monitoring.**
- Beneficiaries identified under each scheme should attend the particular training programme organized for the purpose.

- **The plantation should be taken up where assured irrigation source is there & integration with Micro Irrigation is non-negotiable, Mulching, New Technologies i.e . raised bed plantations, staking etc.**
- **To ensure transparency separate account should be maintained in the name of department at District level for collection of non subsidy.**

GUIDELINES FOR SELECTION OF BENEFICIARIES FOR DIFFERENT SCHEMES BEING IMPLEMENTED BY THE DEPARTMENT OF HORTICULTURE

GENERAL: (common to all components and activities)

- Potential location / Villages are to be identified (species & crop wise).
- Wide publicity to be given in the above identified locations / areas on benefits / facilities being provided by the department through local news papers, electronic media, pamphlets, display on the notice board of Z.P.Ps / M.P.Ps / Village Panchayats.
- Approved schemes, assistance provided and locations identified are to be explained in the meeting of Z.P.Ps / M.P.Ps and other coordination meetings with allied departments.
- The beneficiaries shall apply to the Horticulture officer (HO) of the area concerned or DDHs / ADHs of concerned District in the format prescribed duly affixing the latest photograph along with a copy of passbook or certificate from the village secretary / source of irrigation etc. on or before the date prescribed for any component under all the activities / schemes.
- The applications received so are compiled village / mandal / crop wise.
- The HOs / ADHs shall hold the village wise meetings involving progressive farmers, gram sarpanch and village secretary and finalize the list based on the norms prescribed for different schemes implemented in the Districts.
- The selected farmers shall be explained the package of practices to be adopted for the species selected under area expansion.
- Due preference shall be given to SF / MF, SCs ,STs and Women as per the norms in selection process.
- While finalizing the list as per the directives of planning commission care should be taken to ensure at least 16% of SCs and 8% of funds are to be target for ST farmers respectively under SCP / TSP and 30% of the budget allocation should be earmarked for women beneficiaries.
- For additions/deletion to the approved beneficiary list approval of District Collector has to be obtained.

1)IMPLEMENTATION GUIDELINES FOR STRENGTHENING OF VEGETABLE PRODUCTION UNDER RKVY 2014-15

The following Components are proposed under vegetables for the year 2014-15.

- I. Supply of Hybrid Vegetable Seed.
- II. Pandals
- III. Trellies
- IV. Shadenet houses of 200sq.mt. and 1000sq.mt.

Name of the Component: Supply of Hybrid Vegetable Seed.

Objectives:

- To encourage farmers to take up vegetable cultivation on large scale.
- To improve the productivity of vegetables per unit area to get maximum returns per unit area.
- To ensure availability of vegetables throughout the year.
- To encourage new farmers to take up vegetable cultivation on commercial scale.
- To produce vegetables with minimum pesticide residual levels.
 - Target: 27501 Ha
 - Area of Operation: 9 Districts
 - Pattern of Assistance: 50% assistance not exceeding Rs. 3000/-per ha.
 - Maximum eligibility: 2 Ha per Beneficiary

Note: Procedure to be adopted exclusively for 10 vegetable clusters is back-ended cash subsidy in Medak, Mahabubnagar & Ranga Reddy Districts. Whereas for rest of the Hybrid vegetable seed programme the present existing procedure is followed.

Procedure:

- The ADH shall give wide publicity in the District through all public programmes for effective implementation of the programme.
- ADH should take necessary care, well in advance for sowing of vegetables to ensure continuous availability of vegetables in market without glut/scarcity.
- The ADHs shall prepare a month-wise Action Plan for all vegetable crops in the District, based on demand and supply. They shall strive to make the farmers grow all the vegetables in off-season.
- Vegetable cultivation shall be promoted in non-traditional areas. In traditional areas, new farmers shall be identified for promoting new technology.

- Encourage staggered cultivation of Vegetables for steady market arrivals for which the ADHs of the Districts have to prepare a **MICRO LEVEL MARKET ORIENTED PLAN** keeping in view the suitability of crops, seasonality, and market trends.
- The growing of vegetables (seed subsidy) shall be based on market need/demand, in order to avoid price fluctuation & glut.
- The farmers shall be encouraged to install drip / sprinkler irrigation for vegetables with the assistance of TGMIP for increased production.
- The subsidy shall not be provided to Green Chilli.
- **ADH's should strictly adhere to the ratio of 30:30:40 for incurring expenditure during Kharif, Rabi and Summer respectively. If District's local requirement, demands any deviation in incurring the expenditure, the ADH should take PRIOR permission from O/o COH, TG.**
- The assistance shall be extended to small and marginal farmers. Preference shall be given to SC/ST category/Women farmers as per the norms, every time new farmers have to be identified.
- **The funds earmarked for SC & ST farmers shall be utilized in full with the co-operation of the line departments like ITDA/ Dist. SC Societies/DWMA /ATMA etc.**
- **ADH/HO is strictly instructed to permit the beneficiary to avail subsidy only for one time during a season.**
- From the identified beneficiaries, HO should collect.
 - Application form duly filled in prescribed format (**Annexure- 1**) along with latest passport size photograph.
 - True copy of pass book/proof of ownership of the land.
 - Non-subsidy in the form of Demand Draft drawn in favour of ADH concerned.
- Non-subsidy amount shall be collected from the farmer, according to the price list and subsidy pattern communicated by the O/o CoH,TG.
- HO shall give acknowledgement to the farmer for the receipt of application along with Demand Draft.
- In case of farmers cultivating vegetables on lease lands, HO concerned should satisfy the lease agreement and obtain declaration from the lease holder (**Annexure - 2**).

- HO of each head quarter shall furnish the seed requirement details daily to the O/o ADH/HO(T) (pertaining to the applications received along with non-subsidy only) through e-mail or Fax for placing the indents to the seed companies so as to avoid delay in supply of seeds to the farmers.
- ADHs shall place the indents with the seed companies through TGSSDC immediately after receiving seed requirement details from HOs, so as to ensure the supply seeds to the farmers within a week or 7 days (**Annexure- 3**).
- Placing of advance indents to the seed companies in favour of any company/companies and giving the same seed to the farmers without considering farmers choice is **VIEWED SERIOUSLY**.
- Before taking the seed for distribution to the farmers, HOs should ensure to submit the respective applications (the details of which has already been furnished to the O/o ADH for placing indent) along with non-subsidy to the O/o ADH.
- **Seed should not be indented for Varieties and Companies other than those mentioned in the approved list communicated by O/o CoH, T.G. ADHs shall be personally held responsible for any deviations.**
- The ADH shall arrange for distribution of seed to the farmers within three days of receipt of the seed from the companies.
- After receiving seed, the HO (Tech.) shall acknowledge the receipt of seed on the **Delivery Challan** given by the company concerned directly.
- The HO (Tech) shall enter all the details of vegetable seed supplied by the companies in the **Stock Register**.
- ADH / HO (Tech) shall insist the companies to supply the vegetable seed packets with proper labelling i.e **“Meant for supply under Seed subsidy programme of Dept. of Horticulture, Govt. of T.G.”** in addition to the printed standards as per the Seed Act / Minimum Seed Certification standards.
- If the stocks are received and supplied without proper labeling, the ADH / HO (Tech.) is personally held responsible.
- The HO (Tech.) should check for the details of certification standards and lot number etc. before recording the details in stock register and before handing over the seed to the respective HOs.
- Details of un-received seed should be informed to the office of the Commissioner of Horticulture every fortnight.

- Beneficiary register (category wise Gen/SC/ST) should invariably be maintained at both head quarters (i.e. O/o ADH and at HO head quarter).
- After receiving the seed from O/o ADH, the HOs should distribute the seed immediately to the farmers who have applied for seed.
- **The ADH / HO (Tech.) should send a consolidated copy of indents for every fortnight i.e the report of first fortnight i.e from 1st to 15th should reach by 17th and the second fortnight i.e. from 16th to 30/31st should reach by 3rd of following month as per the format given below to the RKVY Cell, O/o Commissioner of Horticulture, T.G., Hyderabad, both by e- mail and by post compulsorily along with corresponding report of non-subsidy.**

District: _____

Report for the fortnight of 1st to 15th / 16th to 30/31st

Sl. No	Crop	Variety	Packing Size	Rate per Kg	No. of Indents Placed	Quantity for which indent placed in Kgs	No. of Farmers	Area in Ha	Full Cost in Rs.	Subsidy 50% not exceeding Rs.3000/- per Ha	Non Subsidy Transferred through RTGS

**Signature& Name of the
Asst. Director of Horticulture**

- **The ADHs shall transfer the Non subsidy portion into the account of Commissioner of Horticulture (RKVY) Account (A/c No.037810100058545, Andhra Bank, Nampally Br.) through RTGS (IFSC Code ANDB0000378) duly providing all the details of indents placed, No. of Farmers & Area in Ha., along with the copy of online transaction status on amount of non -subsidy transferred etc to RKVY Cell, Hyderabad.**
- **HO should ensure compulsory physical verification of at least 30% of the vegetable area in every season, out of the total seed distributed to the farmers in his / her jurisdiction.**
- **ADH should ensure compulsory physical verification of at least 20% of the vegetable area in every season out of the total seed distributed in the District.**

- If any complaints are received from the farmers regarding poor performance of the seed, the ADH along with concerned HO should inspect the field immediately and record the details in the inspection report (**Annexure -4**). ADH should submit the inspection report along with the farmer's complaint to the Joint Director of Agriculture of the District concerned within three days of receipt of complaint for taking necessary action as per Seed Act.
- During field visits, ADH/HO should take the photographs on crop situation.
- ADH should review with H.Os regularly and the cropped area/data on the present season sowings , crop condition shall be maintained village- wise/ Mandal-wise at the ADH & H.O level under intimation to the Commissionerate RKVY Cell and the same should be updated at the Mandal-level (MRO) by the H.O concerned and District level (CPO) by ADH concerned.

Procedure for seed subsidy in 10 Vegetable clusters i.e. in Medak, Ranga Reddy & Mahabubnagar Districts only :

- **The identified beneficiaries of vegetable clusters shall be provided with crop-wise seasonal varieties & location specific recommended varieties involving technical staff.**
- **Beneficiary will have the freedom of his choice of company & variety as per the recommended varieties to buy in the open market.**
- **Beneficiary shall file an application as per the regular format.**
- **Beneficiary shall furnish the invoice / bill to the concerned cluster Horticulture Officer.**
- **H.O. concerned shall guide the farmer in the production process i.e. in raising the nursery & Plantation etc., and with due inspection of the crop field shall certify the invoice furnished by the farmer.**
- **100% Inspection to be done by the Asst. Director of Horticulture as it is a pilot project.**
- **After the inspection report of the monitoring team, certification of concerned H.O. the 50% subsidy shall be remitted through online transfer through RTGS only to the farmers account by Asst. Director of Horticulture.**

2) ERECTION OF PERMANENT PANDALS FOR CREEPER VEGETABLES LIKE GOURDS

Pattern of Assistance:-

- 50% of total erection cost of the pandal, subject to a maximum of Rs. 1,00,000/- per acre for Permanent Pandal.
- The assistance is provided on materials including pandals, G.I Wire, Labour component etc.,.
- Part of the labour cost shall be borne by the beneficiary.
 - Target: 386ha.
 - Area of Operation: 9 Districts
 - Pattern of Assistance: 50% assistance not exceeding Rs. 1,00,000/-per acre.
 - Maximum eligibility: 1ha per beneficiary.

Implementation Procedure:

- ❖ The HO should identify the beneficiaries and collect the following:
 - Application form duly filled in the prescribed format (**Annexure- 5**) along with latest passport size photograph of the applicant.
 - True copy of Pass Book/Proof of Ownership of land duly signed by the Village secretary.
 - Photograph of the land prior to the erection of pandal, at all stages of pandal erection and also after completion of pandal erection.
- ❖ If farmer is proposed to take up permanent pandal erection on lease land, concerned HO should satisfy the lease agreement and obtain declaration from lease holder (**Annexure-6**).
- ❖ The ADHs shall inspect personally and after fully satisfying themselves, may issue tentative sanctions to the farmers, indicating a maximum time frame of 3 months for completion of erection and plantation.
- ❖ **An affidavit from the farmers stating that he/she shall be responsible for methodology of the erection of the pandal and shall take up cultivation of vegetables on the pandal for a minimum period of 5 years from date of release of subsidy and if the pandal is removed before the completion of 5 year period the amount is liable to be recovered from the beneficiary under R.R. Act.**
- ❖ Measurements of the pits, poles/stone pillars, wire thickness and all other information compulsorily to be recorded in engineering M. Book (it is mandatory to record all the material that has been used in erection of permanent pandal in M. Book).

- ❖ HO shall ensure to record the details of material used in the M. Book.
- ❖ Each and every M. Book details should be thoroughly checked by the ADH before sanction of subsidy to the beneficiary.
- ❖ Farmer shall submit completion report and bills to the HO/ADH along with photograph of newly erected permanent pandal at 3 stages i.e. open land, at the time of pandal erection and full completion.
- ❖ On receipt of completion report from farmer, the HO shall inspect the unit personally. If the unit is satisfactory HO shall certify the bills and recommend for release of subsidy.(Annexure-7)
- ❖ The ADH shall inspect and satisfy as per the guidelines all the units sanctioned before sanction of subsidy.
- ❖ HO shall invariably ensure to display a board at the unit, indicating the name of the farmer, amount of subsidy given by the Department of Horticulture, name of the scheme and year of construction etc.
- ❖ **Vegetable cluster components are exclusively inspected by the technical committee at District level as per the minutes approved by the APC & Prl. Secy. on 8.7.2014.**

Estimated Cost for erection of Permanent Pandals. (Per Ac.)

S. No	Particulars	Unit	Qty.	Rate	Amount (in Rs.)
1	Erection of Stone/CC Pillars of 10qHeight @ 15q18q Spacing (including support pillars)	Nos.	185	350.00	64750-00
2	Steel wire for framework & internal network. (8 Guage & 10 Guage)	Qtl.	15	7500.00	112500-00
3	Labour Charges (For Digging of Pits, Fixing of pillars, Stretching of wire etc.,)	Nos.	LS	-	40000-00
TOTAL					2,17,250-00
Part of the labour cost is borne by farmer & the unit cost is restricted to Rs.2,00,000/-					
Rupees Two lakhs only					

50% subsidy on unit cost -- Rs.1,00,000/- per Acre.

Maximum Subsidy eligibility is to an extent of 1.00 ha with a subsidy limit to Rs.2.50 lakhs per hectare.

3) CULTIVATION OF TOMATO ON TRELLIES:

Pattern of Assistance:

- 50% of estimated cost of trellies subject to maximum limit of Rs. 7,500/- per acre.
- The assistance is provided on materials including casuarina poles, Bamboo stalks, G.I Wire and Suthli.
- The labour cost will be borne by the beneficiary.
 - Target: 550ha.
 - Area of Operation: 9 Districts
 - Pattern of Assistance: 50% assistance not exceeding Rs. 7500/-per acre.
 - Maximum eligibility: 1ha per beneficiary.

Implementation Procedure:

- ❖ The H.O shall identify the beneficiaries and collect the following:
 - Application form duly filled in the prescribed format (**Annexure-5**) along with latest passport size photograph of the applicant.
 - True copy of Pass Book/Proof of Ownership of land duly signed by the Village secretary.
 - Photograph of the land prior to and after installation/erection of trellies.
- ❖ If farmer is proposed to take up trellies on lease land concerned HO should satisfy the lease agreement and obtain declaration from lease holder (**Annexure-6**).
- ❖ The ADHs shall inspect the field personally and after fully satisfying tentative sanctions to the farmers to be issued.
- ❖ An affidavit from the farmers stating that he/she shall be responsible for methodology of the erection of the trellies and shall take up cultivation of Tomato on the trellies.
- ❖ Farmer shall submit completion report and bills to the HO/ADH along with photograph of newly erected trellies for tomato cultivation.
- ❖ On receipt of completion report from farmer the HO shall inspect the unit personally. If the unit is satisfactory HO shall certify the bills and recommend for release of subsidy.
- ❖ The ADH shall inspect (**Annexure-7**) all the units sanctioned and satisfy before release of subsidy.

- ❖ ADH/HO shall invariably ensure to display a board at the unit, indicating the name of the farmer, amount of subsidy given by the Department of Horticulture, name of the scheme and year of construction etc.

Estimated cost for Tomato cultivation with Trellies

Cost estimate for 1 ha(10,000 sqmt)

A. Cost of 300 nos casurina poles (7 feet) @ Rs.30/-each	: 9000/-
B. Cost of 1500 bamboo stalks @ Rs.15/- each	: 22,500/-
C. Cost of GI wire (8-10guage) of 75 kgs @ Rs. 47/-	: 3750/-
D. Cost of suthli of 50 kgs@ Rs.45/-	: 2250/-
E. Labour cost	: 3,500/-

Total Rs.	:41,000/-

Excluding labour cost	--	Rs.37500/- per Ha.
	--	Rs.15000/- per acre
Subsidy limited to	--	Rs.7500/- per acre

Maximum eligibility is 1 Hectare per beneficiary

Note: All the above material has to be verified at field as per the actual at site the proportionate subsidy to be given.

4) VEGETABLE CULTIVATION UNDER SHADENET HOUSES- 2014-15

SHADENET HOUSE (35% & 50%)/INSECT NET HOUSE (70 Mesh/ 40 mesh)

Objectives:

- Enhancing productivity per unit area.
- Growing Vegetable nursery to improve germination percentage and to produce quality seedlings.
- To promote high value vegetable cultivation under Shadenet House.

Shade- net house 200 Sqm with Tubular Structure:

- Target: 260 units
- Area of Operation: 3 Districts
- Pattern of Assistance: 50% assistance without exceeding Rs.71000/-
- Maximum eligibility: Rs.710/ Sqm Maximum up to 4000 Sqm.

Insect/ Shade- net house 1000 Sqm with Tubular Structure:

- Target: 120 units
- Area of Operation: 3 Districts
- Pattern of Assistance: 50% assistance without exceeding Rs.71000/-
- Maximum eligibility: Rs.710/ Sqm Maximum up to 4000 Sqm.

1. Procedure to apply for assistance:

A. Under Self-finance cases

- I. The cases shall be entertained on First Come First Serve Basis.
- II. The applicant shall be responsible for the completion of all required documents. Incomplete documents does not entitles applicant to avail assistance. The application shall be considered only after completion of all the documents.
- III. Farmer will apply to concern ADH office through HO of concerned cluster with complete required documents as per check-list.
- IV. ADH will verify the documents as per check-list and will issue tentative sanction letter under intimation to Headquarters as per the seniority, seniority list to be maintained at H.O/ ADH level.
- V. SC/ST/ SF/MF farmers has to be given priority as per the eligibility.
- VI. Soil and water analysis to be done.

- VII. Accordingly to the site, plan structure direction has to be given and to be recorded in M. Book.
- VIII. Technical details to be followed.

B. Under bank finance:

- I. The cases shall be entertained on First Come First Serve Basis.
- II. The applicant shall be responsible for the completion of all required documents. Incomplete documents does not entitles applicant to avail assistance. The application shall be considered only after completion of all the documents.
- III. Farmer will apply to concern ADH office through HO of concerned cluster with complete required documents in two set of copies as per check-list.
- IV. ADH will verify the documents, if found, as per check-list and will send second copy to the bank with pre-sanction letter to bank for sanctioning the loan of the project in front ended credit linked project.
- V. Bank after sanctioning the loan amount of project will send a copy of sanction letter and appraisal report to ADH for the sanction of project. The date of receiving of appraisal report in ADH office shall be treated as first day of application and will be considered based on available targets.

2. Eligibility Criteria for applicant:

- 1. Identified cluster farmers are eligible.
- 2. Only farmer of Telangana can be a beneficiary under the schemes. The document viz. Ration card/voter card/*Aadhar* card/Domicile/Passport etc. is required.
- 3. Farmer means a person having land ownership in one's name. For this he has to submit Land Records: Original *Pattadar Pass book* (Latest by three months) Land verification report by *Patwari and VRO*. All the documents submitted shall be latest not more than three months old.
- 4. Farmer includes farmer's family, means husband, wife and their minor children. Ration card is required to prove family unit.
- 5. The adult son/daughter or in case of his/her death, his/her widow/widower and children shall be deemed to be living with the parents or either of them. The adult son/daughter shall only be considered as separate unit only when separated from parents. *It means they live separate from parents and this can be verified by means of Aadhaar card and/or Voter ID Card or Driving License or separate ration card having in all the cases separate address to that of their parents.*
- 6. Department promotes cluster and for that farmers of Telangana can take land on lease. But in all such cases the cluster projects should be bankable. The combined amount of assistance to such cluster projects should not increase 20% of the total financial targets of that district.

7. Only those applicants are eligible to apply who did not availed assistance on account of Protected Cultivation in his/her name/spouse name or in name of dependent member of his/her family from any Government agency. Further those applicants or dependent family members who have availed assistance under this component at anytime, anywhere in Telangana are not eligible.
8. Minors are not eligible.

Empanelment of new firms: The new firms shall be empanelled during 2014-15 by SHM .

Training: Minimum three days training-cum-workshop regarding awareness on Protected Cultivation, issues related to Cultivation, Construction and Maintenance of shadenet houses is required. A certificate to this effect shall be issued by RHTIs. Training certificate is mandatory before release of assistance on account of high cost of cultivation.

Construction of Protected Structures: The work of construction of protected structures shall be completed within a period of **90 days**. Further, an extension of maximum 30 calendar days may be considered in advance in writing.

Assistance Limit: the assistance shall be applicable as per norms given below:

Pattern of Assistance:-

1	Shade Net House		
	(a) Tubular structure	With plastic top as addition: >4.00m height - Rs. 710/Sqm	50% of cost limited to 4000 Sq. m. per beneficiary.
		Dome shape; >4.00 m height . Rs. 600/sqm	50% of cost limited to 4000 Sq. m. per beneficiary.
		Flat shape-all GI; 4.0 m height . Rs. 550/sqm	50% of cost limited to 4000 Sq. m. per beneficiary.
		Flat shape-Cable purlin, 4.0 m ht. . Rs. 525/sqm	50% of cost limited to 4000 Sq. m. per beneficiary.
	(b) Wooden structure	Rs. 492/Sqm	50% of cost limited to 20 units (each unit not to exceed 200 Sq.m) per beneficiary.

Terms & Conditions:-

- The selected beneficiary who have already availed maximum limit of subsidy is not eligible.

- pH of the irrigation water should be in the range of 5.5 to 7.0 and EC between 0.1 to 0.3 ms/cm.
- pH of the soil used as propagating material / media should be in the range of 5.5 to 6.5 and EC between 0.5 to 0.7 ms/cm respectively.
- The selected beneficiaries shall be given training and exposure visit on concept of protected cultivation, package of practices of high-tech high value vegetables.
- The estimated project details designed by the technical consultant as per technical standards of MIDH should be attached to the application.
- Soil and water analysis reports from reputed labs are also to be enclosed to the proposal.
- Protected Cultivation of vegetables should be promoted under MIDH in clusters around major cities/metros. These clusters may be provided with other infrastructural facilities like pre-cooling units, cold storages, refer vans, vending carts etc. and marketing arrangements may be tied up by linking with cooperatives / private retail chain.
- Farmer/Firm is responsible for the erection of the Shadenet House / insect net house.
- Empanelled companies list will be communicated shortly.
- A display board depicting %Department of Horticulture+ (Joint venture of Marketing, Horticulture University and CRIDA).
- Subsidy will be released through online transfer to the beneficiary/Firm after joint inspection by the committee members.
- Assistance should not be availed from any Government department. An affidavit duly notarized Rs. 100 stamp paper (format enclosed) to be collected from the farmer along with the proposal.
- The proposals for construction of Shadenet house may also be implemented in project mode with credit link back- ended subsidy.
- Shade nets of 35 % shade should be used.
- Documentation with photo graphs to be done at various stages of erection of Shadenet House and submit to RKVY cell along with joint inspection report duly indicating the Name of the beneficiary, Extent , Village and Mandal.
- The photograph shall clearly depict the board, unit, farmer and also committee members of joint inspection team.

After the selection of the beneficiaries:-

- Administrative sanction proceedings will be issued by the District ADHs informing the conditions along with the design, specifications, date of completion, pattern of assistance as per design etc.
- After undergoing training the farmer shall take the installation of Shadenet House/Insect net house as per the technical specifications of MIDH.
- The beneficiary/Firm has to complete the construction of Shadenet House /Insect net house within 60 days from date of issue of administrative sanction proceedings.

Constitution of Joint Inspection Committee for Shaenet House/ Insect net house

ADH shall organize Joint inspection of the Shadenet House/Insect net house duly constituting a committee as approved by APC & Prl. Secy. in the minutes of the meeting held on 8.7.2014 on Vegetable clusters and Action Plan.

1. Scientist from Horti. University/ CRIDA
2. Assistant Director of Horticulture
3. Horticulture Officer(concerned)
4. Marketing Official

The joint inspection report shall be sent in format with all necessary certifications. If any of the committee members has not attended the inspection, ADH shall give reasons for not attending the joint inspection.

After the completion of the erection of the Shadenet House/Insect net house:

- The beneficiary shall submit the work completion certificate to the ADH.
- The beneficiary has to submit all the original bills for the expenditure incurred to the ADH for further processing.
- ADH to co-ordinate with the members of the joint inspection committee and should arrange inspection of the completed Shadenet House/Insect net house.
- Later the committee shall inspect the unit and submit joint inspection report in the (format enclosed).
- Photograph of the unit along with farmer and committee members has to be enclosed to the joint inspection report.
- The joint inspection report in the prescribed format has to be submitted to State RKVY cell along with DMC approval for release of subsidy.
- The subsidy has to be released to the beneficiaries/Firm through online transfer only.

WORK FLOW & CHECK LIST FOR DOCUMENTS TO BE SUBMITTED TO SHADENET
HOUSE/INSECT NET HOUSE

Sl.No.	Description	Documents to be submitted by / Action to be taken
1	Application Form . Format-I	Farmer
2	Soil & Water Analysis Water Report	
3	Affidavit . Format . II	
4	Pattadar Pass Book Copy	
5	Project Estimate	
6	Organization of training programme / Field Visit	HO / ADH
8	District Collector Approval	ADH
10	Issue of Administrative Sanction- Format . III	ADH
11	Erection of Shadenet House/Insect net house (empanelled list will be communicated)	Farmer/Firm
12	Completion & Under Taking . Format - IV	Farmer & Fabricator
13	Submission of bills & invoices	Farmer / HO
14	Constitution of Joint Inspection Committee	ADH
15	Joint Inspection Report - Format - V	Committee Members
16	Sending of joint inspection report by obtaining District Collector approval for sanction and release of assistance along with photo graphs to state RKVY cell.	ADH
17	Release of subsidy to the beneficiary through online transfer	ADHs

B. Shade net House/Insect net House (Dome shaped)

Sl. No.	Particulars	Description
1	Area in sqm	1000 to 4000 sqm
2	Length of structure	As per design
3	Width of the structure	As per design
4	Grid	4 m x 6 m
5	Straight Corridors	Maximum 2 m all sides for area calculation

Structural parts (GI Pipes)-

Sl. No.	Name of the part	Length in m	Dia in mm	Thickness in mm
1	Foundation pipe	1m to 1.2 m	48 mm OD	3 mm
2	Net house column	4 m	60 mm OD	2 mm
3	Top purlins	4 m and 6 m	43 mm OD	2 mm
4	Clamps and nut bolts	As per requirement		
5	Corridors	2.0 m	48 mm OD	2 mm
6	Horizontal members	1 to 1.5 m	42 mm OD	2 mm
7	Cross Bracings at top corners	As per requirement	42 mm OD	2 mm
8	Knee bracing to connect horizontal and vertical member at the corner	0.5 m	33/42mm OD	2 mm
9	Arches	As per requirement	42 mm OD	2 mm

Other parts of the structure:-

Sl. No.	Particulars	Description
1	Shade net OR Insectnet	50% at the top of the structure fitted in Aluminum/GI profile and springs. (Red, Green or white) UV stabilized, UV stabilized 40/50 mesh white colored insect net.
2	Shade Net (On top underneath top net)	Non- motorized for all sizes. Gear wire manual operation system with rotary handle having ball bearings. Shade Nets 40/50/75 % based on crop requirement of any color.
3	Aluminum Profiles or GI Profiles	Al profiles of 200 to 220 gr per running m and GI profiles of 300 gr per running m

Sl. No.	Particulars	Description
4	Spring Insert	Zigzag spring (UV stabilized plastic coating) insert to fix shade net/insect net to Profile. 2.3 mm diameter of spring wire and cold galvanization is applied on the wire. Wire material is high carbon steel with spring action.
5	Foundation work	Telescopic type. The column size to be 45 cm x 45 cm x 90 cm depth of CC 1:2:4 ratio properly compacted over 10 cm layer of 1:8:16. Two hold fast to be used in perpendicular direction at 20 cm apart in concrete starting from 20 cm from base.
6	Top purlins	To be fixed on each column on top (4 m x 6 m)

Entry Room (2 door of 1.2m x 2m Aluminium and poly carbonate mix)		
Sl. No.	Description	Specification
1	Entry room size	4 m x 4 m, 4 m x 3 m, 3 m x 3 m
2	No of doors	02 (inner door may be of frame stitched with 40 mesh insect net of minimum 50 cm overlapping)
3	Door size	1.2 m x 2 m; Door of GI square pipe
4	Frame of door (ISA four sides to cover the gap below the door)	Galvanized
5	Half part of door (Downside)	Aluminium sheet
6	Upper half part of door	Poly carbonate sheet 5 mm thick
7	Flooring	Bricks flooring with plaster 15 mm thick

MI Component

Indicative Quantity of Material of Drip/Fogging System in Shade net houses/Insect Net House

Sl.No	Description of Items	Unit	Size of Poly House(sq m)			
			500	1008	2080	4000
A	Drip System					
1	Main and Submain Line PVC 63 mm x 4 kg/cm ²	Meter	36	48	70	110
2	Main Line PVC 75 mm x 4 kg/cm ²	Meter	0	0	0	60
3	16mm LLDPE Lateral line CL-2	Meter	60	70	130	200
4	Inline 16mm, 1.3 to 2.4LPH @ 20-40 cm CL2	Meter	260	500	2000	4000
5	Ball Valve 63 mm (Moulded Seal, Plain)	Nos.	2	2	2	2
6	Ball Valve 75 mm (Moulded Seal, Plain)	Nos.	0	0	0	1

7	Submain Flush Valve 40mm	Nos.	2	2	2	2
8	Submain Line for Flusing 40 mm X 6 kg	Meter	30	40	60	110
B	Fogging Machine					
1	Main and Sub-main Line PVC 50 mm x 6 kg/cm ²	Meter	36	42	70	110
2	Main and Sub-main Line PVC 63 mm x 6 kg/cm ²	Meter	0	0	210	60
3	16mm LLDPE Lateral line	Meter	250	450	900	1900
4	4 way Fogger Assembly with HP LPD	Nos.	82	125	280	585
5	Ball Valve 50mm (Teflon Seal, Plain)	Nos.	2	1	1	0
6	Ball Valve 63mm (Teflon Seal, Plain)	Nos.	0	0	0	1
7	Submain Flush Valve 40mm	Nos.	2	2	2	2
8	GI Wire 2mm thick	Meter	200	350	800	1400
9	Submain Line for Flusing 40 mm X 6 kg	Meter	36	42	60	110
C	Filteration Unit	Nos.	1	1	1	0
1	Disc filter 25 m ³ /hr	Nos.	0	0	0	1
2	Disc filter 40 m ³ /hr	Nos.	1	1	0	0
3	Sand filter 10 m ³ /hr	Nos.	1	1	0	0
4	Sand filter 25m ³ /hr	Nos.	0	0	1	0
5	Sand filter 40 m ³ /hr	Nos.	0	0	0	1
6	Manifold GI + GMV	Nos.	1	1	1	1
7	Ventury Assembly Complete	Nos.	1	1	1	1
8	Air Release Valve Assembly 1"	Nos.	1	1	1	1

Note:

1. For any additional/optional item that is fitted/provided in structure by firm with the consent of farmer that shall not be part of cost norms*.
2. The list above under MI component is tentative. However, the actual material to be used at site may vary as per structural design requirement and this will be binding to the firm.

General conditions of Erection

1. No pipes should be welded as all length GI pipes are available in the market.
2. The net must be buried in the ground at least 50 cm from ground level.
3. The main column and small column must touch the concrete of the foundation and the foundation pipe should not be visible. In other words, the foundations should be leveled.

4. Supplier should ensure checking of net-house construction materials for specifications by department representatives after supply of materials at site.
5. Trellising system . Trellising wires of 2 mm gear wire or 3 mm dia high carbon steel to be used at 3 m height from ground level parallel to beds and No of wires will be 6 for 6 m span. The trellis support wires for support to trellising wires should be of 4 mm or 3 mm gear wire rope and to be fitted at 4 m distance. The trellising wires should be connected to a Base wire connected to both ends to the periphery columns. The dia of such wires should be 8/10 mm. These wires should be fitted to anchor buried in ground at each end. The dia of such anchor should be minimum 12 mm and it should be buried in ground at least 90 cm in ground with 1:2:4 concrete. A pit of 45 cm x 45 cm x 90 cm to be used for foundation and the anchor should be buried with hold fast.
6. If fixtures found rusted the structure will be considered incomplete.
7. Regarding material used under MI component the firm will use BIS mark material. The system should run smoothly and there shall be no leakage.
8. The overall structure should perform satisfactorily in all respects.

Recent
Passport Size
Photograph

FORMAT – I

Application for Availing Assistance / Subsidy Under RKVY

Name of the Scheme: INFRA-STRUCTURE & ASSETS/VIUC

Component: SHADENET HOUSE / INSECT NET HOUSE

1	Name of the Farmer	:	
2	Father / Husband Name	:	
3	Caste (SC/ST/BC/OC)	:	
4	Address	:	
	Phone / Cell No.	:	
5	Land records with Extent in Acres / Ha. (Copy of Pass Book / Adangal)	:	
6	Area Proposed in Sq.mtrs./Ha.	:	
7	Account No & Name of the Bank & Address	:	
8	Proposed crop	:	
9	Source of Irrigation (Open well / Bore well)	:	
10	Soil & Water Analysis Soil PH & EC Irrigation water PH & EC Soil & Water Analysis reports to be enclosed. (Not needed for Mulching)	:	
10	Estimated cost of the project Details of the project by the technical consultant to be enclosed.	:	
11	Whether any Govt. Subsidy availed previously	:	
12	Any other relevant information	:	

Declaration

I, _____

declare that the particulars furnished above are true to the best of my knowledge and I promise that the benefit obtained from State Horticulture Mission will be used for the purpose for which it is given and in case of misuse I am liable for any action deemed to be fit by Govt. of A.P., including recovery of the subsidy amount with 12% interest to the Government.

Signature of the Farmer / Entrepreneur.

Recommendations of the

Horticulture Officers _____.

Enclosures:

Assistant Director of Horticulture

1. Pattadar Pass Book
2. Detailed Project Estimate
3. Soil & Water Analysis
4. Affidavit

FORMAT – II

AFFIDAVIT (Rs. 100/- Stamp Paper)

I / We _____ (Name of the farmer) son of _____ (Father's Name) resident of _____ (residence address) do hereby solemnly affirm and declare here under.

1) That I am _____,(name of the beneficiary) am fully aware of the facts relating to the setting up the Shadenet House/Insect net house at _____ (location of the Shadenet House/Insect net house) for _____ (activities to be undertaken by Shadenet House/Insect net house House) and the application made to RKVY for availing assistance under Developmental Schemes _____

2) That the terms and conditions of the scheme of RKVY under which an application has been made by the applicant have been properly read and understood by me and I affirm that the Shadenet House/Insect net house scheme comply with the terms and condition of RKVY and the application has been made in the correct applicable scheme.

3) That the proposed activities to be undertaken by the Shadenet House/Insect net house scheme are covered under the above scheme of RKVY and no part of the scheme / infrastructure of the Shadenet House/Insect net house is designed or assigned to be used for any activity other than the activities specified in the application at present or in the near future.

4) That the information provided in the application for availing assistance under developmental schemes . _____ is true and correct to the best of my knowledge and belief. The estimates of the cost of Shadenet House/Insect net house scheme, financial viability and operating results have been worked out / computed as per the rule and generally accepted principles and norms in this regard.

5) No Subsidy / grant . in . aid has been availed by us for this new project and component there of from central Govt. or any its agencies.

6) I / We also solemnly affirm that the proposed activity in the application for availing assistance under development Schemes _____ is a completely new activity and not a pre . existing activity or any Component thereof and further I assure that the unit will be utilized for the same activity for which the assistance is sought from the RKVY cell of Telangana Government for the economic period of 15 years. In case, if the unit is misused, I am liable for any action deemed to be fit by the Govt. of Telangana, including recovery of the assistance amount extended. The information furnished in the application dated _____ is true to the best of my knowledge and belief and nothing material has been concealed.

7) In case of concealment of any facts in this regard, the RKVY would have right to cancel My application out right at any stage.

8) I will display a sign board depicting %Department of Horticulture%(Joint venture of Marketing, Horticulture University & CRIDA).

9) The release of subsidy is subject to actual expenditure, receipts, inspection, MIDH norms etc., In case of any discrepancy / dispute the decision of the RKVY cell of Horticulture is final.

10) I agree and resolve that the department reserves the right to modify, add or delete any term/ condition without assigning any reason thereof and shall also have right to pre and post inspect / monitor the Shadenet House/Insect net house and verify the related records at any time during the economic life of Shadenet House/Insect net house by the concerned officers.

DEPONENT VERIFICATION

Verified on solemn affirmation at _____ that the content of the above affidavit are true to the best of my knowledge and belief and nothing material has been concealed.

DEPONENT / COMPETENT AUTHORITY

(To be signed by Notary with seal)

Format – III

PROCEEDING OF THE DISTRICT COLLECTOR, _____ DISTRICT

Present :

Proce.No. State Cell-I/ RKVY/ _____ / 2014,

Dt. _____ 2014.

Sub:- Horticulture Dept-RKVY ò ò ò .. District . State Cell . 2014-15 . Construction of Shadenet House/Insect net house under Protected Cultivation . Administrative Sanction Orders - Issued.

Ref: 1. Annual Action Plan 2014-15.

2. **Application of Sri..... S/o.,(V)**

....., **(M)**District received through **H.O.**,

3. Note Approved by the District Collector, ò ò ò ò ò ..Dist. **Dt.**,
&&&

ORDERS:

Sri....., S/o.,(V),(M)

.....**DISTRICT Sy.No.....**, has informed that , you have been selected as beneficiary for Construction of Shadenet House/Insect net house under Protected Cultivation under RKVY-2014-15 for the construction of Shadenet House/Insect net house for,**Sqmt** and the eligible subsidy is 50% of the total Cost subject to a maximum Rs. 355/- Per Sqmt limited to 4000 Sqmts for each beneficiary.

In view of the above, Administrative sanction is hereby accorded to him for Construction of Shadenet House/Insect net house under Protected Cultivation under RKVY-2014-15 for the construction of Shadenet House/Insect net house for, **Sqmt** and the eligible subsidy is 50% of the total Cost subjective a maximum Rs.355/- Per Sqmt limited to 4000 Sqmts for the beneficiary duly following the conditions furnished here under to release subsidy by the Department of Horticulture.

The subsidy will be released subject to the following terms & conditions:-

1. The farmer shall follow the Technical Specification for construction of Shadenet House/Insect net house under Protected Cultivation issued by the MIDH as follows.

- The farmer shall display the board and place in front of the Shadenet House/Insect net house and the matter mentioned below.

Financial Assistance by RKVY & Department of Horticulture Telangana			
Name	:		S/o
Village	:		Mandal
District	:		Component
Area In Sqmt :			Assistance

- The farmer shall obtain a certificate undertaking with the following matter from Shadenet House/Insect net house fabricated firm %Certified that the material supplied and Constructed the Shadenet House/Insect net house as per the guidelines and standard fixed by the MIDH and the area constructed in ----- Sqmts in the field of Sri/ Smt _____ S/o, W/o. _____ in _____ Village of _____ Mandal of _____ DISTRICT. +
- The farmer shall submit affidavit on Rs. 100/- Stamp Paper with notary about the Shadenet House/Insect net house constructed by him (Copy enclosed).
- The beneficiary shall undergo 7 days training as per the Schedule given by the ADH.
- Farmer is responsible for the installation of the Shadenet House/Insect net house and for the payment to the fabricator.
- After completion of work the subsidy will be released to the farmers based on the recommendation of ADH along with the Joint Inspection team certificate.
- Subsidy will be released through online transfer to the beneficiary through the ADH, after joint inspection by the committee members.

(APPROVED BY THE DISTRICT COLLECTOR,DISTRICT)

Asst. Director of Horticulture

õ õ õ õ õ õ . DISTRICT.

To

Sriõ õ õ õ õ õ õ .. S/o.õ õ õ õ õ õ ,õ õ õ õ õ õ ., (V),õ õ õ õ õ õ , (M)
õ õ õ õ õ õ õ õ õ õ .. DISTRICT

Copy to Horticulture Officer,õ õ õ õ õ õ õ ..,õ õ õ õ õ õ .. DISTRICT

Format - IV

Dt:2014

To

The Asst. Director of Horticulture

..... District

COMPLETION & UNDERTAKING

This is to certify that as per the guidelines and technical standards of MIDH the construction of Shadenet House/Insect net house was completed. The following materials were supplied for construction of Shadenet House/Insect net house in an area of sq.mtrs in survey no. of Sri....., S/o.....,(V), (M), District

S.No	Name of the Item	Quantity	Rate	Total Amount
1				
2				
3				
4				
5				
	Total			

Signature of Farmer:

Signature :

Name :

Seal :

Cell No. :

Format – V

FORMAT TO CONDUCT FINAL AND JOINT INSPECTION OF SHADENET HOUSE/INSECT NET HOUSE BY THE COMMITTEE UNDER PROTECTED CULTIVATION COMPONENT OF MIDH THROUGH RKVY, TELANGANA Name of the Component SHADENET HOUSE/INSECT NET HOUSE										
Sl. No.	Name of the Farmer & Address	Category	Village	Mandal	Survey No.	Area in Sq.mtrs.	Crop	Expenditure incurred by the farmer (Rs.)	Subsidy recommended by the committee (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11

Note : Separate Joint inspection report has to be furnished HO wise for Shadenet House/Insect net house

Certificates:

- 1) This is to certify that the above farmers have installed Shadenet House/Insect net house as per the Technical standards of MIDH.
- 2) This is to certify that all the original purchase bills of the items for expenditure incurred as mentioned in column no. 9 have been verified and found correct.
- 3) This is to certify that the above farmers are eligible to avail subsidy of Rs. _____/- as mentioned in column no. 10.
- 4) The subsidy amount of Rs. _____/- may be released

Scientist

ADH

HO

Marketing Official

5) SUPPLY OF PLASTIC CRATES

Pattern of Assistance: 50% cost of the equipment subject to the maximum of Rs. 120/- for plastic crate.

- Target: 81000 Nos.
- Area of Operation: 9 Districts
- Pattern of Assistance: 50% assistance not exceeding Rs. 120/-.
- Maximum eligibility: 40 Nos per beneficiary

Implementation Procedure:

- HO should collect application in prescribed format **Annexure-8** along with Non-subsidy amount in the shape of Demand Draft drawn in favour of ADH concerned.

6) PACKHOUSES (9 M X 6 M):

- Target: 70 Nos
- Area of Operation: 9 districts
- Pattern of Assistance: 50% assistance not exceeding Rs.2,00,000/-
- Maximum eligibility: 1 unit per beneficiary.

Implementation guidelines of SHM for this component shall be adopted.

7)COLLECTION CENTRES :

- Target: 10 Nos
- Area of Operation: 3 districts
- Pattern of Assistance: 40% assistance not exceeding Rs.6,00,000/- per centre
- Maximum eligibility: 1 unit per Vegetable cluster

Implementing agency of this component is Marketing Department and guidelines formulated by Marketing Department.

8) Technology Dissemination through demonstration/ front line demonstration:

Objective:

To demonstrate all the latest advanced technologies especially vegetables like pandals, trellies, shadenet houses etc., in integrations with Drip/ sprinklers/ Mulching etc. at one place i.e. Departmental Horticulture Farms.

- Target: 4 Nos.
- Area of Operation: 2 Districts
- Pattern of Assistance: 75% per farmers, 100% per Departmental Horticulture farms not exceeding Rs.25,00,000/-

Implementation guidelines: Dist. ADHs of Mahabubnagar, & Khammam shall furnish the proposals with all the above components.

9) Establishment of Flower Auction Center: Rs.200.00 lakhs

In Ranga Reddy district an area of 32.5 ha is under Poly house cultivation with flowers, producing nearly 60000 cut flowers per day. An area of 0.5 Acre land was allotted for Establishment of Flower Auction Center in Hyderabad at Gudilmalkapur market for creation of infrastructure facilities to the Poly House growers.

- Target: 1 No.
- Area of Operation: Ranga Reddy
- Budget now allotted : Rs.200.00 lakhs

The outlay proposed is Rs.881.37 lakhs .

10.HRD

10.1. Training of Farmers within the State per two days

- Target: 4500 Nos.
- Area of Operation: 9 Districts
- Pattern of Assistance: 100% per farmer not exceeding Rs.1000/- per day including Transport

10.2. Training/Study tour to Technical staff/Field functionaries within the state

- Target: 16 Nos.
- Area of Operation: 9 Districts Technical Staff
- Pattern of Assistance: 100% per assistance not exceeding Rs.1500/- (Rs.300/- per day + TA, DA)

10.3. Training/Study tour to Technical staff/Field functionaries outside the state

- Target: 16 Nos.
- Area of Operation: 9 Districts Technical Staff
- Pattern of Assistance: 100% per assistance not exceeding Rs.2500/- (Rs.800/- per day + TA, DA)

10.4. CAPACITY BUILDING FOR VEGETABLE CLUSTER FARMERS:

- Target: 2000 Nos(Training to 1000 farmers twice @ Rs. 750/- per farmer, once before sowing regarding advanced technologies of Package of Practices and second training during crop growth period regarding Pests & Disease incidence & control and Post-Harvest &Marketing etc.
- Area of Operation: 3 districts.
- 100% Assistance
- Rs.1.50 lakhs per cluster. This should include all the capacity building of the farmer for three season including technical visit by expertise. On the whole the over all expenditure per farmer should not exceed Rs.750/-

All the component- wise unit costs are worked out as per the approved unit cost of GOI approved under Vegetable initiatives for urban clusters

ANNEXURE – 1

**APPLICATION FORM (HYBRID VEG. SEED SUPPLY)
(To be collected from the Farmer/Lease Holder)**

Photograph of
the applicant

District Code: _____ **H. O. Head Quarter:** _____
Name of the Season: _Kharif/Rabi/Summer **Application S. No.:** _____

1. Name of the Farmer :
2. Father's/Husband's Name :
3. Category (SC/ST/Women/Others) :
4. H. No. :
5. Village :
6. Mandal :
7. District :
8. PIN Code :
9. Tel.No./ Mob. No. :
10. Patta pass book No./Lease Deed No. :
11. Total Area of Land owned :
12. Area proposed for Vegetable cultivation (Ha) :
13. Survey No. of the area proposed :
14. Irrigation Sources (Openwell/Borewell) :
15. Details of Hybrid Vegetable Seed required :
 - a) Name of the Crop :
 - b) Name of the Hybrid/Variety :
 - c) Name of the Company :
 - d) Packing size :
 - e) Per Kg cost of the Hybrid/Variety (Rs.) :
 - f) Recommended seed rate per Ha. :
 - g) Quantity of seed eligible/required for proposed area (Kg) :
 - h) Subsidy pattern allowed/permitted (50:50) :
 - i) Total cost of the seed for the required Qty (Rs.) :

- j) Maximum subsidy amount eligible for the proposed area (Rs.) (based on the subsidy limit of Rs. 3000/- per Ha.):
- k) Non subsidy amount (i . j) to be paid by the farmer (Rs.) :
- l) Demand Draft No. and date/Bank/Branch :

16. Farmer Bank Account Details:

- a. Name of the Bank/Branch :
- b. Bank Account No. :
- c. IFSC Code :
- d. RTGS Code. :
- e. MICR Code. :

17. No. of TIMES that the subsidy under the Scheme availed:

Date:-----

Signature of the Applicant

(NAME IN CAPITALS)

Acknowledgment

(For receipt of application from the farmer)

Received application from _____ S/o or W/o
_____ belonging to the village _____,
Mandal _____ towards supply of _____ (quantity) of
_____ seed of _____ Hybrid/Variety pertaining to
_____ company, along with Non subsidy amount for _____ Rs. in the
shape of Demand Draft No. _____ and date: _____.

Date: -----

Signature of H. O/ F.C

(NAME IN CAPITALS)

Acknowledgment

(For receipt of vegetable seed from the H. O.)

Received _____ (quantity) of _____ seed of
_____ Hybrid/Variety pertaining to
_____ company, from the Horticulture officer in good
condition on date: _____.

Date:-----

Signature of the farmer

(NAME IN CAPITALS)

ANNEXURE – 2

**DECLARATION
(for Lease Holders only)**

I, Sri/Smt. _____, S/o,W/o. _____, Village _____, Mandal _____, District _____ hereby declare that, I have taken an extent of _____ Ac _____ Gts/ Cents in Sy. No. _____ of _____ Village, _____ Mandal, belonging to Sri/Smt. _____ on lease for growing vegetable crops in Kharif/Rabi/Summer 2014-15 only and I shall have no further claim on the said land other than for growing the vegetables in the said season.

**Signature of the Land Owner
(Optional)**

**Name:
Village:**

**Signature of the Lease Holder
(Compulsory)**

**Name:
Village:**

**Signature of Village Secretary
(Compulsory)**

ANNEXURE – 3
PROFORMA FOR PLACING INDENT TO THE COMPANIES

GOVERNMENT OF TELANGANA
DEPARTMENT OF HORTICULTURE

Name of the District:

O/o ADH I or II

Season:
Indent No.

Date:

Sl. No.	Name of the Company	Crop	Variety	Packing Size	Per Kg. cost of the seed	Area proposed to be covered (Ha)	Quantity of seed indented (in kg)	Total Cost of the indented seed (in Rs.)	Subsidy amount (Rs)	Non-subsidy amount (Rs)
1	2	3	4	5	6	7	8	9	10	11

ANNEXURE –4

**INSPECTION REPORT (HYBRID VEG. SEED SUPPLY)
(IN CASE OF COMPLAINTS RECEIVED FROM FARMER)**

1. Name of the Farmer :
2. Village :
3. Mandal :
4. Name of the Crop :
5. Name of the Hybrid / Variety :
6. Name of the company :
7. Quantity of Indented :
8. Date of the seed indented :
9. Date of the seed received :
10. Batch No. D.C. No. & Dt., Lot No. etc., :
11. Date of seed expiry :
12. Date of the seed distributed to the farmer:
13. Date of sowing :
14. Seed Rate per ha. :
15. Area sown (Ha) :
16. Date when the farmer complained to the Officer. :

17. Date of visit of the Officer concerned to the field. :

18. Detailed report of the officer about the defect of the seed. :

- a) Whether farmer adopted recommended Seed Rate. :
- b) No. of plants in the square meter area in the affected field. :
- c) Germination percentage :
- d) Percentage of genetic purity :
- e) Brief description of the damaged crop :
- f) Any other information :

**Signature & Name of the
Horticulture Officer**

**Signature & Name of the
Asst. Director of Horticulture**

APPLICATION FORM (PANDALS/ TRELLIES)
(To be collected from the Farmer/Lease Holder)

District Code: _____

H. O. Head Quarter: _____

Name of the Season: _____

Application S. No.: _____

1. Name of the Farmer :
2. Father's/Husband's Name :
3. Category (SC/ST/Women/Others) :
4. H. No. :
5. Village :
6. Mandal :
7. District :
8. Pin Code :
9. Tel No: Land Line :
Mobile No :
10. Patta pass book No./ Registered/Lease Deed No:
11. Total Area of Land owned :
9. Survey No. of the land. :
- 10 Irrigation Sources (Openwell/Bore well) :
11. Energy / Pumping source (No.) :
12. Area proposed for erection of pandals/trellies (Acres):
13. Crops proposed for cultivation :
14. Existing area under Pandal/trellies cultivation, if any (Acres):
15. Affidavit as per guidelines :
16. Farmer Bank Account Details:
 - a. Name of the Bank/
 - b. Branch :
 - c. Bank Account No. :
 - d. IFSC Code :
 - e. RTGS Code. :

Date:

Signature of the Applicant

Certificate of Village Secretary

This is to certify that, Smt./Sri. _____, W/o/S/o _____ resident of _____ village is the owner of the above land Sy. No. _____ and is proposed to erect trellies for tomato cultivation/permanent pandals for cultivation of creeper vegetables.

Signature of Village Secretary

Acknowledgment

(For submission of application by the farmer)

Received application from _____ S/o or W/o _____ belonging to the village _____, Mandal _____ towards erection of permanent pandal for creeper vegetables/trellies for tomato cultivation.

Date: -----

Signature of H. O/ F.C

Acknowledgment for receipt of cheque/DD from the H.O.

Received Cheque/Demand Draft No. _____, dated: _____ for an amount of Rs. _____ from the Horticulture officer on date: _____ towards erection of permanent pandal for gourds/trellies for tomato cultivation :

Date:-----

Signature of the farmer

**DECLARATION
(for Lease Holders only)**

I, Sri/Smt. _____, S/o,W/o. _____, Village _____, Mandal _____, District _____ hereby declare that, I have taken an extent of _____ Ac _____ Gts/ Cents in Sy. No. _____ of _____ Village, _____ Mandal, belonging to Sri/Smt. _____ on lease for growing _____ crop on permanent pendal/ trellies for _____ years and I shall have no further claim on the said land other than for growing said vegetable for the said period.

**Signature of the Land Owner
(Optional)**

**Name:
Village:**

**Signature of the Lease Holder
(Compulsory)**

**Name:
Village:**

**Signature of Village Secretary
(Compulsory)**

INSPECTION REPORT (PANDALS / TRELLIES)

1. Name of the Farmer :
2. Village :
3. Mandal :
4. District :
5. Pin Code :
6. Telephone No: Land Line No :
Mobile No :
7. Name of the Crop already existing :
8. Area Proposed under pandals/trellies
(in Acres) :
9. Area already existing under pandals
(in Acres) :
10. Crops proposed to be cultivated :
11. Source of Irrigation :
12. Affidavit from farmer :
13. Pass Book/Proof of Ownership of land :
14. Date of visit of the Officer concerned :
to the field.
15. Detailed report of the officer :

The field of the applicant has been inspected. Required documents have been verified and the erected Permanent Pandal /Trellies is satisfactory/not satisfactory. Hence the release of subsidy is recommended/not recommended.

Horticulture Officer

Asst. Director of Horticulture

Annexure-8

**APPLICATION FORM PLASTIC CRATES
(To be collected from the beneficiary)**

Photograph
of the
applicant

District Code: _____

H. O. Head Quarter: _____

Name of the Season: _____

Application S. No.: _____

1. Name of the Farmer :
2. Father's/Husband's Name :
3. Category (SC/ST/Women/Others) :
4. H. No. :
5. Village :
6. Mandal :
7. Contact Nos. :
 Land line No. :
 Mobile No. :
7. Patta pass book No./Lease Deed No. :
8. Total Area of Land owned :
9. Irrigation Sources (Openwell/Borewell) :
10. Names of the vegetables cultivated in the field :
11. Survey No. of the area. :
12. Name of the equipment required :
13. Total cost of the equipment :
14. Subsidy amount (Rs) :
15. Non-subsidy amount (Rs) :
16. Demand Draft details (No, date and amount) :

Date:

Signature of the Applicant

Acknowledgment

(For submission of application by the farmer)

Received application from _____ S/o or W/o _____
belonging to the village _____, Mandal _____ towards supply of
_____ (PHM Equipment).

Date: -----

Signature of H. O/ F.C

Acknowledgment

(For receipt of receipt of equipment from the H. O.)

Received _____ equipment belonging to -----
company from the Horticulture officer on date: _____ in good condition.

Date:-----

Signature of the farmer